

Jon Hutchings  
Director



## Memo

**To:** The Honorable Jack Louws, Whatcom County Executive and  
The Honorable Members of the Whatcom County Council

**Through:** Jon Hutchings, Public Works Director

**From:** Joseph P. Rutan, P.E., County Engineer/Assistant Director *JPK FOR JOE RUTAN*  
James E. Lee, P.E., Engineering Manager *JEL*

**Date:** November 15, 2019

**Re:** **2020 On-Call Support for the Whatcom County Bridge Program  
Local Agency Standard Consultant Agreement for Sargent Engineers,  
Inc.**

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Enclosed for your review and signature are two (2) originals of the Local Agency Standard Consultant Agreements between Sargent Engineering, Inc. and Whatcom County.

### Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to enter into a Local Agency Standard Consultant Agreement with Sargent Engineering, Inc. for professional engineering services related to on-call structural engineering support for the Whatcom County Bridge Program in 2020.

### Background and Purpose

Public Works is responsible for inspection, maintenance and repair of approximately 162 County-owned bridges which includes the Lummi Island Ferry terminal structures. This contract will allow Public Works to utilize Sargent Engineering, Inc. for specific tasks related to structural analysis and design for bridge and ferry issues that may arise throughout the year. Individual task orders will be issued for these specific tasks.

Sargent Engineering was selected off of the annual Professional Architectural, Engineering and Other Services (RFQ #19-01) roster. After review by the selection panel Sargent Engineering, Inc. was selected as the most qualified consultants for the work.

### Funding Amount and Source

The not-to-exceed amount for this contract is \$45,000.00. Adequate budget authority exists for this expenditure within the Road Fund.

Please contact James Lee at extension 6264 if you have any questions or concerns regarding the terms of this agreement.