Memorandum

TO: Satpal Sidhu, County Executive

FROM: Charlene Ramont, Interim Director

RE: Glyph Language Services, Inc. – Language Interpretation and Translation Services

Contract Amendment #2

DATE: **MAY 9, 2025**

Attached is a contract amendment between Whatcom County and Glyph Language Services, Inc. for your review and signature. This amendment extends the contract for six months and updates the budget and funding source for the extended contract period.

▪ **Background and Purpose**
This contract provides funding for language interpretation and translation services for various Whatcom County Health and Community Services' programs. These services are necessary for critical communications between staff, patients, customers, and community partners.

▪ **Funding Amount and Source**
Funding for this contract period (07/01/2025 – 12/31/2025), in an amount not to exceed $48,329, is provided by the funding sources indicated in the table below. These funds are included in the 2025 budget. Council authorization is required as the funding added by this amendment cumulatively exceeds 10% of the amount authorized by Council.

Funding Source	Allocation
General Funds	
Communicable Disease	$4,000
Nurse-Family Partnership	$2,000
Food Protection	$1,750
Behavioral Health Fund	
GRACE	$1,500
Mental Health Court	$2,000
Solid Waste Fund	$3,000
Healthy Children's Fund	$10,000
Washington State Department of Social & Human Services, DDA Grant Funds	$6,000
Foundational Public Health Services Grant Funds – passed through the Washington State Department of Health	
Communications	$3,000
Partnerships & Strategies	$10,000
Environmental Health	$1,079
North Sound Behavioral Health Administrative Services Organization – Co Responder Grant Funds	$1,000
Washington State Health Care Authority – LEAD Grant Funds	$3,000
Total Funding	**$48,329**

Please contact Charlene Ramont, Interim Director at 360-778-6169 (CRamont@co.whatcom.wa.us) if you have any questions.

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WHATCOM COUNTY
HEALTH AND COMMUNITY SERVICES

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