



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Skagit County Public Hospital District 304 dba United General District 304 – Youth Marijuana Prevention and Education Program Interlocal Agreement Amendment #1  
**DATE:** APRIL 25, 2023

Attached is an interlocal agreement amendment between Whatcom County and United General District 304 (United General) for your review and signature.

▪ **Background and Purpose**

Whatcom County Health and Community Services is the lead agency for the North Sound Region Youth Cannabis and Commercial Tobacco Prevention Program (YCCTPP), serving Whatcom, Island, San Juan, Skagit and Snohomish Counties. Whatcom County receives funding from the Washington State Department of Health (DOH) to coordinate implementation of strategies aimed at reducing initiation and use of cannabis and tobacco by youth (ages 12 – 20) in the North Sound Region. This agreement provides funding to support United General’s participation in planning and engagement in youth cannabis and tobacco prevention strategies and activities. This amendment increases funding by \$43,945 to support the Contractor in securing all necessary space, supplies and professional services related to additional regional training and event coordination and facilitation.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$125,595, is provided by the Washington State Department of Health YCCTPP. These funds are included in the 2023 budget. Council approval is required as the funding added by this amendment exceeds 10% of the amount authorized by Council on 01/10/2023.

▪ **Differences from Previous Contracts**

Section	Revision Purpose
<b>General Terms</b>	Revise Sections B.(1.d) and B.(3.) to require the Contractor to coordinate and facilitate trainings and events.
<b>Exhibit A – Compensation</b>	Add funding for supplies and materials (\$16,750), Professional Services (\$23,200) and subsequent indirect (\$3,995) to support additional regional training and event coordination and facilitation.

Please contact Alyssa Pavitt, Program Specialist at 360-778-6061 ([APavitt@co.whatcom.wa.us](mailto:APavitt@co.whatcom.wa.us)) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)), if you have any questions.