

WHATCOM COUNTY:

Recommended for Approval:

[Signature] 10/5/23
Dave Reynolds Date

Approved as to form:

Karen Frakes per-email 10/10/23
Karen Frakes, Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By: _____
Satpal Singh Sidhu, Whatcom County Executive

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this _____ day of _____, 20____, before me personally appeared Satpal Singh Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

NOTARY PUBLIC in and for the State of Washington,
_____, printed name.
residing at _____. My commission
expires _____.

CONTRACTOR INFORMATION:

Shawna Bosman, ARNP
1650 Van Dyk Road
Lynden, WA 98264
360-393-8757
shawnabosman@hotmail.com

EXHIBIT "A"
(SCOPE OF WORK)

Nurse Practitioner duties will include:

- Performs services in Juvenile Detention Center at least two days per week (current schedule is Tuesday and Thursday mornings).
- Holds clinic and sees all youth that have submitted a nurse request and youth that staff have requested be seen. Coordinates with Jail Health Nurses to ensure all youth are seen each week, as needed.
- Reviews booking information, including health history and current medication use for all newly detained youth.
- Pulls and prepares medical records for clinic including filling in the names and dates. Interviews clients to obtain relevant history and records on medical record.
- Communicates, as necessary, with the youth's primary medical provider regarding pertinent past medical history and current medication.
- Approves medications to be continued in the facility. Monitors medication needs of youth to ensure prescriptions and/or prescription refills are ordered and received in a timely manner.
- Confers with detention officers regarding the health of detained youth and the need to see any youth on an urgent basis.
- Assesses, diagnoses, and treats, as medically indicated, any youth who: Requests sick call, has noted an acute or chronic medical problem requiring evaluation or medication on the booking health screen record, or has been referred for evaluation by detention, probation staff, or the youth's parent.
- Assesses and treats opioid addict youth in the custody of Juvenile Detention, which may include implementing withdrawal protocol, prescribing buprenorphine, and referral to community provider upon release. Maintains training and licensing require to provide this service.
- Makes written or verbal referral to outside medical or dental services. Notifies Detention Manager regarding any outside referrals.
- Informs detention staff about medical treatment that will involve them or restrict the youth's activity. Documents instructions in the youth's detention file in addition to their medical chart.
- Consults with the Health Officer of Whatcom County Health and Human Services regarding any significant communicable disease outbreak or other serious concerns.
- Prepares exam room for daily clinics. Keeps clinic area clean and organized. Cleans room at end of day.
- Collects, labels and prepares specimens for transport, including performing lab testing. Appropriately stores specimens awaiting transport.
- Administers and reads Tuberculosis (PPD) skin tests on juvenile detention clients and refers positive results to the TB clinic nurse in the Health Department.
- Maintains medical documentation. Writes medication cards and reviews cards to determine if there are missed or refused doses. Checks for medication errors and reports any found to the Detention Manager.
- Conducts a monthly inventory of medical supplies and notifies the Detention Manager of any items needed.

EXHIBIT "B"
(COMPENSATION)

1. The maximum consideration shall not exceed \$35,919. This provides for 205.5 hours of medical services provided, up to \$600 reimbursement for required training/licensing, and an annual \$1,000 administrative fee to assist with contractor liability insurance.

2. The Provider shall provide the County with a monthly invoice for services rendered. The invoice shall be itemized by the date, time, and the number of hours worked. Each in-person session will be billed at a minimum of one hour of service @\$167.00 for the first hour or any part thereof. Time in excess of one hour will be billed in increments of one-half hour at \$83.50 each half hour, or part thereof. When not at the Detention Center, the Provider is available on an on-call basis. Each on-call session will be billed at a minimum of one-half hour at \$83.50 each half hour, or part thereof. Licensing fees and time required for training will be listed as separate line items on the invoice.

Payment for Services:

Invoices received at the beginning of the month shall be paid by the end of the month. It is understood that at the end of the calendar year, all bills for service must be presented to the county by January 10th of the following year, at the latest.