

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**



FINANCE/ACCOUNTING
Whatcom County Courthouse
311 Grand Avenue, Suite #503
Bellingham WA 98225-4082
Randy Rydel, Finance Director

DATE: April 18, 2025
TO: Satpal Sidhu, County Executive
FROM: Randy Rydel, AS Finance Director *RR*
SUBJECT: Approval to Purchase Elections System Components

Background

The Auditor's Office requests approval to purchase ClearCount 2.5 ScanStation and ClearAudit Admin Station bundles from Clear Ballot Group, Inc.

Funding

Funding for this purchase will be provided in the Election Reserve Fund by proposed Supplemental ID #2025-4932, which was introduced to the County Council on Agenda Bill #2025-314 on April 15, 2025. Approval of this purchase is contingent upon approval of this Supplemental.



AS Finance Director

Approved as recommended:

County Executive

Date of Council Action _____



Clear Ballot Group, Inc
Tax ID: 27-0798408
Tel: +1 857-250-4961
<https://clearballot.com>

Invoicing Address:

Whatcom County, WA, Administrative Services Dept.
311 Grand Avenue
Ste 305
Bellingham WA 98225
United States
☎ +1 360-778-5230

Whatcom County, WA
311 Grand Avenue
Bellingham WA 98225
United States

Quotation # S04481

Order Date:

04/01/2025 19:52:57

Salesperson:

Lisa Power

DESCRIPTION	QUANTITY	UNIT PRICE	TAXES	AMOUNT
[14592D] ClearCount 2.5 ScanStation Bundle (fi-8950) - fi-8950 scanner - ScanStation laptop - Laptop stand - Ethernet cable - Scanaid kit	1.000 Units	30,700.00	9.0	\$ 30,700.00
Untaxed Amount				\$ 30,700.00
Taxes				\$ 2,763.00
Total				\$ 33,463.00

Annual support and professional scanner cleaning begins in year 2 at \$2500 per unit. Rate will increase no more than 5% annually thereafter.

Signature_____ Date_____

2 Oliver Street, Suite 607
Boston MA 02109
United States

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This quotation is issued pursuant to, is governed by and subject to the terms and conditions of the Clear Ballot Group Master Services Agreement executed by and between the parties (the “Terms”). Capitalized terms used but not defined herein shall have the meaning set forth in the Terms.



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Whatcom County, WA
311 Grand Avenue
Bellingham WA 98225
United States

Quotation # S04475

Order Date:

03/18/2025 12:36:11

Salesperson:

Lisa Power

DESCRIPTION	QUANTITY	UNIT PRICE	TAXES	AMOUNT
[14220] Dell Latitude 5540	3.000 Units	2,410.00	9.0	\$ 7,230.00
[14908] Printer Brother HL-L2460DW	1.000 Units	260.00	9.0	\$ 260.00
[41012B] ClearAudit Admin Station Bundle - Dell Optiplex - Cables, Keyboard, Mouse - No Monitor	4.000 Units	2,000.00	9.0	\$ 8,000.00

Untaxed Amount \$ 15,490.00

Taxes \$ 1,394.10

Total \$ 16,884.10

Signature_____ Date_____

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**Whatcom County
Auditor's Office**

Whatcom County Courthouse
311 Grand Avenue, Suite 103
Bellingham, WA 98225-4038



Stacy Henthorn

County Auditor

Amy Grasher

Chief Deputy Auditor

MEMO TO: Purchasing

FROM: Stacy Henthorn, Auditor

DATE: April 14, 2025

SUBJECT: Justification for Clear Ballot procurement of election equipment

The attached requisition is for the procurement and installation of ballot scanning equipment from Clear Ballot Group, which is justified as a sole source vendor. The Clear Ballot system is certified by the Washington State Secretary of State and the United States Election Assistance Commission. The purchase of this equipment from another vendor would decertify the voting system as is not an option. We must purchase equipment from the Clear Ballot Group to maintain the certification.

Attached is the Certification of Clear Ballot Group ClearVote 2.3

Licensing

Licensing@co.whatcom.wa.us
360-778-5100

Recording

Recording@co.whatcom.wa.us
360-778-5100

Elections

Elections@co.whatcom.wa.us
360-778-5102

Administration

Auditor@co.whatcom.wa.us
360-778-5105

We gladly accept
relay calls.



Certification of Clear Ballot Group ClearVote 2.3

In November 2022 Clear Ballot Group requested certification of ClearVote 2.3 and associated software and firmware, for use in Washington State.

Upon examination of the system, the Secretary of State finds ClearVote 2.3 satisfies the requirements of Washington State law and has been tested and reviewed by an independent testing authority designated by the United States Election Assistance Commission and, other than functions or capabilities unique to this state. This version of the system consists of:

Software including:

- ClearDesign 2.3.0
- ClearAccess 2.3.0
- ClearCount 2.3.1

Hardware including:

- ELO EPS15E3, E-Series (ESY15E2), X-Series (ESY20X2)
- Fujitsu fi-6800, fi-6400, fi-7180, fi-7800, fi-7900
- Dell Inspiron 7573
- Dell Latitude 5580, 5590, 5500, 5511
- Dell OptiPlex 7440, XE3 SFF, AIO 5250
- Dell PowerEdge Server T130, T140, T330, T440
- Dell Precision T3620
- Lenovo ThinkServer TS140

On this date, under the provisions of RCW 29A.12.020 and 030, the Office of the Secretary of State hereby approves "Clear Ballot Group ClearVote 2.3" for use in the State of Washington when used in compliance with the procedures contained in this certification, accompanying Reports and Findings, and Washington State law.

Certified on this May 16, 2023.

A handwritten signature in blue ink that reads "Steve R. Hobbs".

Steve R. Hobbs
Secretary of State



AB2025-314 Proposed Ordinance

PROPOSED BY: Executive
INTRODUCTION DATE: 04/15/2025

ORDINANCE NO. AMENDMENT NO.4 OF THE 2025 BUDGET

WHEREAS, the 2025-2026 budget was adopted November 19, 2024; and,
WHEREAS, changing circumstances require modifications to the approved 2025-2026 budget;
and,

WHEREAS, the modifications to the budget have been assembled here for deliberation by the
Whatcom County Council,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 2025-2026
Whatcom County Budget Ordinance #2024-057 is hereby amended by adding the following additional
amounts to the 2025 budget included therein:

Fund	Expenditures	Revenues	Net Effect
General Fund 1000			
Non-Departmental	20,866	(36,866)	(16,000)
Sheriff	440,000	(440,000)	-
Health	15,000	(15,000)	-
Total General Fund 1000	475,866	(491,866)	(16,000)
Election Reserve Fund 1150	66,772	(66,772)	-
Community Priorities Fund 1247	4,230,000	-	4,230,000
Emergency Management Fund 1351	24,000	(24,000)	-
Drug Fund 1651		-	-
Prosecuting Attorney	350,000	-	350,000
Sheriff	55,000	-	55,000
Total Drug Fund 1651	405,000	-	405,000
Parks Special Revenue Fund 1800	312,063	(12,063)	300,000
Road Fund 1900	29,835	(937,811)	(907,976)
Real Estate Excise Tax II 3240	200,000	-	200,000
Real Estate Excise Tax I 3421	373,375	-	373,375
Public Utilities Improvement Fund 3242	12,000	-	12,000
Ferry System Fund 4900	18,300	(8,235)	10,065
Administrative Services Fund 5500	80,000	(80,000)	-
Total Supplemental	6,227,211	(1,620,747)	4,606,464

BE IT FURTHER ORDAINED THAT the Whatcom County Council that Exhibit B – Capital
Appropriations in the 2025-2026 Budget Ordinance should also be amended to provide for the
changes outlined in the attached exhibit A.

ADOPTED this ____ day of _____, 2025.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Cathy Halka, Council Clerk

Kaylee Galloway, Chair of Council

APPROVED AS TO FORM:

() Approved () Denied

Approved by email C Quinn/A Tan
Civil Deputy Prosecutor

Satpal Sidhu, County Executive

Date: _____

Supplemental Budget Request

Status: Pending

Auditor

Suppl ID # 4932 Fund 1150 Cost Center 11501015 Originator: Stacy Henthorn

Expenditure Type: One-Time Year 1 2025 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: OSOS Information Security Funds Jan - June 2025

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4334.0031	AA-HAVA election security	(\$66,772)
	6320	Office and operating supplies	\$2,000
	6510	Tools and equipment	\$30,000
	7400	Machinery and Equipment	\$34,772
	Request Total		\$0

1a. Description of request:

The Office of the Secretary of State (OSOS) is making available grant funds to support election security improvements at the local level. The purpose of this request is to accept and expend new OSOS grant funds to use for election security purposes.

1b. Primary customers:

Voters and Auditor's Office

2. Problem to be solved:

Security continues to be a priority for elections. These funds from the OSOS will help strengthen the security measures for our election system.

3a. Options / Advantages:

The advantage of receiving these funds is to allow the Auditor's Office to procure equipment necessary to ensure security initiatives in elections.

3b. Cost savings:

Acceptance of these funds will allow us to procure needed security enhancements without the use of General fund or Election Reserve funds.

4a. Outcomes:

Outcomes are the equipment & supplies will be purchased and then installed without the use of General Fund and/or Elections Reserve funds. The equipment and supplies to purchase include: computers with Windows 11 security features, tabulation equipment, scanner, drive eraser, ups devices, Go-Kit, laptops for Go-Kit.

4b. Measures:

Procurement and installation of the improved equipment and purchase of supplies.

5a. Other Departments/Agencies:

I.T. department to set up and install new computers in the Auditor's Office.

5b. Name the person in charge of implementation and what they are responsible for:

Perry Rice, IT Director, and team to coordinate installation of new computers in the Auditor's Office.

6. Funding Source:

The funding source is through the OSOS awarding funds through a reimbursement program from those participating in the 2024 - 2025 Information Security Funds; Project Worksheet has been approved.