



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Lydia Place – Shelter Grant Contract Amendment #9  
**DATE:** APRIL 28, 2023

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Attached is a contract amendment between Whatcom County and Lydia Place for your review and signature.

▪ **Background and Purpose**

This contract provides year-round funding for motel rooms to be used on an as-needed basis for families with children who would otherwise experience unsheltered homelessness. A portion of funds will be used to provide supportive services to help those families exit motel rooms into permanent, stable housing. This amendment increases Commerce Emergency Solutions Grant (ESG-CV) funding by \$108,415 for the provision of motel rooms to approximately eight unique households for 90 day stays and increases funding for personnel by \$235, to support the increased costs of labor.

▪ **Funding Amount and Source**

This amendment increases total funding by \$108,650. Funding for this contract, in an amount not to exceed \$681,779 during this contract period (01/01/2023 – 12/31/2023) and \$1,743,775.49 during the entire contract period (10/01/2020 – 12/31/2023), is provided by the Washington State Department of Commerce's Shelter and ESG-CV (CFDA 14.231) grants, local document recording fees and federal American Rescue Plan Act funding (CFDA 21.027). These funds are included in the 2023 budget. Council authorization is required as the additional funding provided by this amendment exceeds 10% of the amount authorized by Council on 03/07/2023.

▪ **Differences from Previous Contracts**

| Section                  | Revision Purpose   |
|--------------------------|--|
| Exhibit B – Compensation | <ul style="list-style-type: none"><li>• Increase funding for personnel and subsequent indirect costs to support the increased costs of labor</li><li>• Add Emergency Solutions Grant (COVID) funding to increase capacity for provision of motel rooms for homeless families</li></ul> |

Please contact Christopher D'Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 ([CDonofri@co.whatcom.wa.us](mailto:CDonofri@co.whatcom.wa.us)) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)), if you have any questions.