



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Charlene Ramont, Assistant Director  
**RE:** Sustainable Connections – Commercial Waste Reduction & Recycling Education and Technical Assistance Programs Contract Amendment #4  
**DATE:** **NOVEMBER 17, 2025**

Attached is a contract amendment between Whatcom County and Sustainable Connections for your review and signature. This amendment extends the contract term by one year and revises the scope of work and budget to align with service expectations for the extended term, superseding the current six-month contract period.

▪ **Background and Purpose**

Consistent with recommendations in the Whatcom County Comprehensive Solid and Hazardous Waste Management Plan (CSHWMP), the services provided through this contract will increase countywide solid waste reduction rates through the provision of commercial waste audits and detailed technical waste assessments, action plans, and performance evaluations for companies operating in targeted commercial industries. In alignment with Ecology's statewide *Beyond Waste* initiatives, these services will be implemented to increase awareness, knowledge, access, and participation in waste reduction, prevention, and recycling.

▪ **Funding Amount and Source**

Funding for this contract period (01/01/2026 – 12/31/2026), in an amount not to exceed \$136,875, is provided by a cash grant from the Environmental Protection Agency (6,875) and the Solid Waste Fund (\$130,000). These funds are included in the 2026 budget. Council authorization is required as the funding added by this amendment exceeds 10% of the amount authorized by Council on 03/11/2025.

▪ **Differences from Previous Contracts**

Section	Differences
<b>General Terms – Section 10.2, Extension</b>	Extends contract for one year, through 12/31/2026.
<b>Exhibit A – Scope of Work</b>	Updates the scope of work for the extended contract period and restores the use of gift cards as the form of volunteer incentives, as originally authorized under the initial contract.
<b>Exhibit B – Compensation</b>	Updates the budget to reflect a one-year contract period.

Please contact Jennifer Hayden, Environmental Health Supervisor at 360-778-6036 or [JHayden@co.whatcom.wa.us](mailto:JHayden@co.whatcom.wa.us) if you have any questions.

Encl.

