

# **Whatcom County Council (Special)**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



## **Minutes - Draft Minutes**

**Tuesday, November 1, 2022  
9:30 AM  
Hybrid Meeting**

**2023-2024 WHATCOM COUNTY BUDGET REVIEW WORK SESSION**

### **COUNCILMEMBERS**

Barry Buchanan  
Tyler Byrd  
Todd Donovan  
Ben Elenbaas  
Carol Frazey  
Kaylee Galloway  
Kathy Kershner

### **CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## Call To Order

Barry Buchanan, Council Vice Chair, called the meeting to order at 9:30 a.m. in a hybrid meeting.

*Clerk's note:* Council Chair Todd Donovan chaired the meeting from this point on.

## Roll Call

**Present:** 7 - Barry Buchanan, Tyler Byrd, Todd Donovan, Ben Elenbaas, Carol Frazey, Kaylee Galloway, and Kathy Kershner

**Absent:** None

## Announcements

## Discussion

[AB2022-634](#) Discussion of the County Executive's recommended 2023-2024 Biennium Budget

The following people briefed the Councilmembers on the respective department budgets and answered questions:

### Auditor

Approximate Video Timestamp: 00:01:23

- Diana Bradrick, County Auditor
- Satpal Sidhu, County Executive

### Treasurer

Approximate Video Timestamp: 00:28:34

- Steve Oliver, County Treasurer
- Tyler Schroeder, Director of Administrative Services
- Brad Bennett, Administrative Services Department Finance

### WSU Extension

Approximate Video Timestamp: 00:46:35

- Shawna Besse, WSU Extension Director
- Tyler Schroeder, Director of Administrative Services

### Planning and Development Services

Approximate Video Timestamp: 00:53:02

- Mark Personius, Planning and Development Services Department

Director

- Tyler Schroeder, Director of Administrative Services
- Satpal Sidhu, County Executive

### **Council**

Approximate Video Timestamp: 01:33:03

- Dana Brown-Davis, Clerk of the Council

### **Break**

### **Public Defender**

Approximate Video Timestamp: 01:39:44

- Stark Follis, Public Defender
- Tyler Schroeder, Director of Administrative Services

### **Assessor**

Approximate Video Timestamp: 02:00:03

- Rebecca Xczar, County Assessor
- Tyler Schroeder, Director of Administrative Services

### **District Court/District Court Probation**

Approximate Video Timestamp: 02:10:00

- Bruce Van Glubt, District Court Administrator

### **Health Department**

Approximate Video Timestamp: 02:23:28

- Erika Lautenbach, Health Department Director
- Kathleen Roy, Health Department
- Malora Christensen, Health Department
- Ann Beck, Health Department
- Cindy Hollinsworth, Health Department
- Sue Sullivan, Health Department
- Greg Thompson, Co-Health Officer
- Tyler Schroeder, Director of Administrative Services

Councilmembers discussed the requests presented.

**Approximate Video Timestamp: 03:14:53**

The following people answered questions:

- Satpal Sidhu, County Executive
- Tyler Schroeder, Director of Administrative Services
- Brad Bennett, Administrative Services Department Finance

They answered whether they are confident that the County financial system can absorb the impacts of a record number and dollar amount of Additional Service Requests (ASRs), why Public Works Department is not represented on the “General Fund Summary” page of the “Proposed Budget Volume 1,” whether these ASR requests are essentially building in what the Council would maybe see next cycle as budget supplemental requests for inflationary things (like postage, paper, fuel, and reclassification of staff for retention), whether there are any pending labor negotiations that have not been built in to the numbers they have here, how they figure the fund minimum balance threshold, what percent of the previous year’s revenue the fund balance would be in 2024, what funds banked capacity can be used for, and what sources of revenue they can look to when they are looking to fund ASRs that are not currently budgeted.

**This agenda item was PRESENTED AND DISCUSSED.**

**Items Added by Revision**

There were no agenda items added by revision.

**Other Business**

There was no other business.

**Adjournment**

The meeting adjourned at 2:54 p.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

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Dana Brown-Davis, Council Clerk

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Todd Donovan, Council Chair

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Kristi Felbinger, Minutes Transcription