

**Whatcom County  
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010



**Committee Minutes - Final**

**Tuesday, July 11, 2023  
11:25 AM  
Hybrid Meeting**

HYBRID MEETING - ADJOURNS BY NOON, MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)

**COUNCILMEMBERS**

Todd Donovan  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

Committee Chair Kathy Kershner called the meeting to order at 11:40 a.m. in a hybrid meeting.

## **Roll Call**

**Present:** 3 - Todd Donovan, Carol Frazey, and Kathy Kershner

Also Present: Tyler Byrd, Barry Buchanan, Ben Elenbaas, and Kaylee Galloway

## **Announcements**

### **Council "Consent Agenda" Items**

*Frazey moved* to approve Consent Agenda items one through nineteen. Councilmembers voted on the Consent items (see votes on individual items below).

1. [AB2023-411](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and The Arc of Whatcom County to provide information, education and family support services to individuals with developmental disabilities, their families and the general public in the amount of \$172,464 for a total amended contract amount of \$480,144

**Frazey moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

2. [AB2023-412](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the U.S. Department of Justice for Organized Crime Drug Enforcement Task Forces (OCDETF) PA-WAW-0376, in the amount of \$5,000.00

**Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

3. [AB2023-413](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and the Washington Association of Sheriffs and Police Chiefs for Registered Sex Offender Verification Program Funding 2023-2024, in the

amount of \$135,992.00

**Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

4. [AB2023-419](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Social and Health Services - Development Disabilities Administration to provide services for persons with development disabilities, in the amount of \$5,459,497.00

**Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

5. [AB2023-421](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Environmental Science Associates to complete a climate vulnerability assessment, in the amount of \$69,997

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

6. [AB2023-424](#) Request authorization for the County Executive to enter into an interagency agreement between Whatcom County and the Washington State Department of Health to provide funding for the Whatcom County Pollution Identification and Correction (PIC) Program, in the amount of \$1,478,994 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Frazezy moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

7. [AB2023-426](#) Request authorization for the County Executive to enter into a contract between

Whatcom County and Drayton Archaeology to provide on-call cultural and historical resource services for July 2023 through July 2024 in the amount not to exceed \$100,000

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

8. [AB2023-428](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Cascade Connections to provide services to eligible individuals with developmental disabilities in the estimated amount up to \$1,657,818

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

9. [AB2023-429](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Kulshan Supported Employment to provide services to eligible individuals with developmental disabilities in the estimated amount up to \$1,547,837

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

10. [AB2023-430](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Washington Vocational Services to provide services to eligible individuals with developmental disabilities in the estimated amount up to \$295,353

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

11. [AB2023-431](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Work Opportunities to provide services to eligible individuals with developmental disabilities in the estimated amount up to \$979,423

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

12. [AB2023-433](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Language Line Services, Inc. to provide telephonic and video language interpretation services in the amount of \$15,000 for a total amended contract amount of \$48,000

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

13. [AB2023-440](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Pacific Surveying and Engineering Services, Inc. to evaluate the current stormwater system and determine appropriate Stormwater BMPs to improve the site's water quality and provide an NPDES Engineering Report to DOE, in the amount of \$63,531.06

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

14. [AB2023-441](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Pacific Power Group to provide generator preventative maintenance per agreement, in the amount of \$49,823.00

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazezy, and Kershner

**Nay:** 0

15. [AB2023-442](#) Request authorization for the County Executive to enter into a contract between Whatcom County and RE Sources to implement waste reduction and recycling education programs, in the amount of \$65,000

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

16. [AB2023-443](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Environmental Science Associates to continue to develop and implement the WRIA 1 integrated funding strategy, in the amount of \$45,000.00 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Frazezy moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

17. [AB2023-444](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Commerce to fund homelessness crisis response systems, in the amount of \$10,543,379

**Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

18. [AB2023-450](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and the Bellingham Food Bank to extend the agreement through December 2024 for an additional \$1,000,000 for a total cost of \$1,500,000

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

19. [AB2023-452](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Department of Commerce to prevent, prepare for and respond to the COVID-19 pandemic among individuals and families who are homeless or receiving homeless assistance in the amount of \$150,000 for a total amended contract amount of \$4,744,770

**Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 3 - Donovan, Frazey, and Kershner

**Nay:** 0

**Items Added by Revision**

There were no agenda items added by revision.

**Other Business**

There was no other business.

**Adjournment**

The meeting adjourned at 11:41 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Kathy Kershner-via email 7/18/2023**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

\_\_\_\_\_  
Kathy Kershner, Committee Chair

\_\_\_\_\_  
Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE