

WHATCOM COUNTY
Parks & Recreation
3373 Mount Baker Highway
Bellingham, WA 98226-7500




Bennett Knox, Director
Christ Thomsen, Operations Manager

MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Shannon Batdorf, Parks Administrative Supervisor

THROUGH: Bennett Knox, Parks Director 

DATE: May 7, 2024

RE: **Cornwall Center Inc. Commercial Lease Agreement**

Enclosed is a five-year commercial lease agreement between Whatcom County Parks and Cornwall Center Inc.

Background and Purpose

Since 2002, Whatcom County Parks has held a commercial lease agreement with Cornwall Center Inc., for 60 parking spaces adjacent to the Bellingham Senior Activity Center (BSAC), to be used for BSAC parking. While Whatcom County holds the lease, the City of Bellingham and the Whatcom Council on Aging reimburse the County for the cost of the lease in separate agreements.

Funding Amount and Source

The cost of the lease is \$2,153 / month, increasing 3% annually. The budget for the lease is in Parks general fund Senior Center Reimbursable budget (6210.6870). The budgeted revenue for the reimbursement is also in the Senior Center Reimbursable budget. The City of Bellingham reimburses 66.7% of the cost of the lease, budgeted in 6210.4337.1002 and Whatcom Council on Aging reimburses 33.3% of the cost of the lease, budgeted in 6210.4367.1000.

Difference from Previous Agreement

There are no changes from the last lease agreement, WCC 201905035, except for the 3% increase in cost and the addition of the language for termination for public convenience in section 18.

Please let me know if there are any questions or concerns regarding this lease agreement.