



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Arc of Whatcom County – Information, Education and Family Support Contract Amendment #2
DATE: June 13, 2023

Attached is a contract amendment between Whatcom County and Arc of Whatcom County for your review and signature.

▪ **Background and Purpose**

Parents and family members are the primary support for individuals with developmental disabilities (DD) across their lifespan. Organizing and connecting families for mutual support and providing timely and accurate information, assistance and referral are critical to improving outcomes for individuals with DD. This contract provides funding for “Information, Education and Family Support” to individuals with DD, their family members, and the general public. This amendment extends the contract for an additional year and increases funding by \$15,400 over the previous contract period to support additional personnel costs.

▪ **Funding Amount and Source**

Funding for this contract period (07/01/2023 – 06/30/2024), in an amount not to exceed \$172,464, is provided by the Washington State Department of Social and Health Services, Developmental Disabilities Administration. These funds are included in the 2023 budget. Council authorization is required as the funding provided by this amendment exceeds 10% of the amount last authorized by Council on 06/15/2021.

▪ **Differences from Previous Contracts**

Section	Amendment Purpose
General Terms – Section 10.2 Extension	Extends contract for one year through 06/30/2024
Exhibit A – Scope of Work	Updates linked resources
Exhibit B – Compensation	Reflects the 07/01/2023 – 06/30/2024 contract period

Please contact Ann Beck, Community Services Manager at 360-778-6055 (ABeck@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions or concerns regarding this request.