

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
202209025-2

Originating Department:	Executive
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Non-Departmental / CDBG
Contract or Grant Administrator:	Billie Sue Rinn
Contractor's / Agency Name:	WA State Department of Commerce
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202209025</u>	
Does contract require Council Approval? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: _____ (see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, grantor agency contract number(s): <u>22-62210-015</u> CFDA#: <u>14.228</u>	
Is this contract grant funded? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s): _____ Cost Center: <u>4301</u>	
Is this agreement excluded from E-Verify? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>265,000.00</u> This Amendment Amount: \$ <u>130,000.00</u> Total Amended Amount: \$ <u>395,000.00</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, professional services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies or equipment included approved in the budget. 4. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: Grant funding from the WA State Department of Commerce, which will be passed through to the subrecipient Opportunity Council, for direct public services to low and moderate income persons in Whatcom, Island and San Juan counties.	
Term of Contract: 1 year	Expiration Date: 6/30/25

Contract Routing:	1. Prepared by: <u>B Rinn</u> Date: <u>5/23/24</u>	
	2. Attorney signoff: <u>Brandon Waldron</u> Date: <u>5/23/24</u>	
	3. AS Finance reviewed: <u>Amy Martin</u> Date: <u>5/23/24</u>	
	4. IT reviewed (if IT related): _____ Date: _____	
	5. Contractor signed: <input checked="" type="checkbox"/> Date: <u>6/24/24</u>	
	6. Submitted to Exec.: _____ Date: _____	
	7. Council approved (if necessary): <u>AB 2024-3109</u> Date: <u>6/14/24</u>	
	8. Executive signed: <u>by KSB</u> Date: <u>6/20/24</u>	
	9. Original to Council: _____ Date: _____	



MEMORANDUM

TO: Satpal Sidhu, County Executive and
Whatcom County Councilmembers

FROM: Billie Sue Rinn, Grant Coordinator

RE: Agreement Amendment with WA State Department of Commerce
for Public Services Grant

DATE: May 23, 2024

Enclosed is the second amendment to the agreement between Whatcom County and the WA State Department of Commerce for your review and approval.

▪ **Background and Purpose**

This is an agreement which will provide for pass through of a state grant. This is the twelfth year that Whatcom County has been awarded this public services (formula) grant, which funds will pass through to the Opportunity Council as grant subrecipient. This funding is intended to support new or increased levels of direct services to low- and moderate-income level residents in Whatcom, Island and San Juan Counties.

▪ **Funding Amount and Source**

This is a \$130,000 formula grant through federal Housing & Urban Development (HUD) and passed through the State CDBG Program to the County. Funding for this grant is dependent upon the approval of the supplemental budget being introduced on June 4, 2024 and subsequently approved on June 18, 2024.

Please contact me at extension 5211 if you have any questions or concerns regarding the terms of this agreement.

Encl.



**WHATCOM COUNTY
CONTRACT NO.
2022-09025-2**



Amendment Face Sheet

**Contract Number: 22-62210-015
Amendment Number: B**

**Washington State Department of Commerce
Local Government Division
CDBG Public Services Grant**

1. Grantee Whatcom County 311 Grand Avenue, Suite 108 Bellingham, WA 98225		2. Grantee Doing Business As (optional) N/A	
3. Grantee Representative Billie Sue Rinn, Grants Coordinator (360) 778-5211 brinn@co.whatcom.wa.us		4. COMMERCE Representative Roberta Golden, Project Manager PO Box 42525/1011 Plum St SE, Olympia, WA 98504-2525 (360) 725-5020 Roberta.golden@commerce.wa.gov	
5. Original Grant Amount (and any previous amendments) \$265,000	6. Amendment Amount \$130,000	7. New Grant Amount \$395,000	
8. Amendment Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/>	9. Amendment Start Date July 1, 2024	10. Amendment End Date June 30, 2025	
11. Federal Funds (as applicable): \$395,000	Federal Agency: U.S. Department of Housing and Urban Development	ALN (CFDA#): 14.228	
12. Amendment Purpose: Public Services through Opportunity Council to low- and moderate-income persons in Whatcom, Island, and San Juan counties for program year 2024.			
COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended". The Amendment Amount is contingent on obligation of funds from the U.S. Department of Housing and Urban Development for program year 2024.			
FOR GRANTEE  Satpal Singh, Whatcom County Executive June 20, 2024 Date		FOR COMMERCE DocuSigned by:  80312B04865C458 Mark K. Barkley, Assistant Director Local Government Division 6/24/2024 7:51 AM PDT Date APPROVED AS TO FORM ONLY Sandra Adix Assistant Attorney General 3/20/2014 Date	