

**Whatcom County  
Council Finance and Administrative Services Committee**

**COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010**



**Action Summary**

**Tuesday, June 21, 2022  
10:05 AM  
Hybrid Meeting**

HYBRID MEETING - ADJOURNS BY 1 P.M. PLEASE NOTE: WE ARE EXPERIENCING INTERMITTENT DIFFICULTIES WITH OUR MEETING MANAGEMENT SYSTEM. IF YOU ARE UNABLE TO VIEW VIA THE "IN-PROGRESS" LINK, SEE ZOOM INSTRUCTIONS AT [whatcomcounty.us/joinvirtualcouncil](http://whatcomcounty.us/joinvirtualcouncil).

**COUNCILMEMBERS**

Tyler Byrd  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## **Call To Order**

## **Roll Call**

**Present:** 3 - Tyler Byrd, Carol Frazey, and Kathy Kershner

**Absent:** None

Also Present: Barry Buchanan, Todd Donovan, Ben Elenbaas, and Kaylee Galloway

## **Announcements**

## **Special Presentation**

1. [AB2022-355](#) Presentation from Gallagher Benefit Services, Inc. regarding Unrepresented Compensation Study

**PRESENTED**

## **Committee Discussion**

1. [AB2022-339](#) Discussion of proposed investment of a portion of American Rescue Plan Act (ARPA) funds towards the purchase of food for distribution among County food banks

**DISCUSSED**

## **Committee Discussion and Recommendation to Council**

1. [AB2022-317](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Pyramid Communications for public communications for the Incarceration Prevention and Reduction Task Force in the amount of \$88,800.00

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 1 - Byrd

**Absent:** 0

2. [AB2022-320](#) Ordinance closing the Agate Heights/Estate Bay Lane Stormwater Improvements Fund 365

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

3. [AB2022-321](#) Ordinance closing the Northshore Drive/Edgewater Lane Stormwater Improvements

Fund 381

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

4. [AB2022-322](#) Resolution amending the Flood Control Zone District & Subzones 2022 budget, request no. 3, in the amount of \$5,250,617 (Council acting as the Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR APPROVAL**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

5. [AB2022-326](#) Ordinance amending the project based budget for the North Lake Samish Road Bridge No. 107 Replacement Fund, request no. 1

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

6. [AB2022-327](#) Ordinance amending the Shallow Shore Culvert Relocation Fund, request no. 1

**RECOMMENDED FOR ADOPTION**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

7. [AB2022-329](#) Ordinance amending the 2022 Whatcom County Budget, request no. 9, in the amount of \$15,838,261

**RECOMMENDED FOR ADOPTION**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 1 - Byrd

**Absent:** 0

8. [AB2022-344](#) Request authorization for the County Executive to enter into an interlocal agreement with the Washington State Department of Fish & Wildlife for cooperative management of various park properties at Pine & Cedar Lakes, Tennant Lake, and

Hovander Homestead Park

**RECOMMENDED FOR AUTHORIZATION**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

**Council "Consent Agenda" Items**

Items four, eleven, and fourteen were considered and discussed separately.

1. [AB2022-333](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and City of Bellingham to provide funding to support the GRACE Program in the amount of \$76,800 for a total amended agreement amount of \$356,800

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

2. [AB2022-336](#) Request authorization for the County Executive to enter into a grant amendment between Whatcom County and PeaceHealth to support the GRACE Program in the amount of \$10,000 for a total amended grant amount of \$120,000

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

3. [AB2022-338](#) Request authorization for the County Executive to enter into a contract between Whatcom County and the Executive Office of President, Office of National Drug Control Policy (ONDCP) to be reimbursed for salaries and benefits for two employees in the Prosecutor's Office in the amount of \$188,727.00 for the FY 2023

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

4. [AB2022-340](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to administer the Housing and Essential

Needs Program, in the amount of \$2,530,694

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 0

**Absent:** 0

**Abstain:** 1 - Byrd

5. [AB2022-341](#) Request authorization for the County Executive to enter into the sale of a septic easement for use of park property by Doug and Cathy Angell, in the amount of \$15,477

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

6. [AB2022-345](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Tetra Tech, Inc to evaluate and design the Semiahmoo Drive southern outfall, in the amount of \$45,118 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

7. [AB2022-348](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Wilson Engineering, LLC to provide construction assistance services for the Fremont Street Stormwater Bypass project in the amount of \$5,982 for a total amended contract amount of \$45,982

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

8. [AB2022-349](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and the Washington State Department of Transportation for the Birch Bay Drive & Pedestrian Project; CRP 907001 in the amount of \$1,445,087 (STP \$1,250,000; Local \$195,087) for a total amended contract

amount of \$7,108,543

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

9. [AB2022-350](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Washington State Department of Ecology to develop a Wisner Lake Cyanobacteria Management Plan, in the amount of \$49,999.50 in Ecology funds with a \$16,666.50 local match

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

10. [AB2022-351](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and YWCA Bellingham to support emergency shelter operations in the amount of \$2,675 for a total amended contract amount of \$45,675

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

11. [AB2022-352](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Catholic Community Services to support permanent supportive housing at Francis Place in the amount of \$328,650 for a total amended contract amount of \$1,119,155

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

12. [AB2022-353](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Whatcom County Fire Protection District No. 14 for fire protection services, in the amount of annual fees based on the current millage rate and the assessed value of improvements on the park properties within the district

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

13. [AB2022-354](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and Washington State Parks and Recreation Commission for a recreational boating safety grant increase, in the amount of \$2,500.00

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

14. [AB2022-357](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Opportunity Council to support operations at the permanent supportive housing facility 22 North, in the amount of \$242,648

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 1 - Byrd

**Absent:** 0

15. [AB2022-361](#) Request authorization for the County Executive to enter into a contract between Whatcom County and MHNW 23 Evergreen Ridge LLC (Mercy Housing Northwest) to provide funding for the acquisition of the Evergreen Ridge Apartments for low-income housing in Whatcom County

**RECOMMENDED FOR AUTHORIZATION BY CONSENT**

**Aye:** 3 - Byrd, Frazey, and Kershner

**Nay:** 0

**Absent:** 0

**Items Added by Revision**

**Other Business**

**Adjournment**