

**Whatcom County
Auditor's Office**


Whatcom County Courthouse
311 Grand Avenue, Suite 103
Bellingham, WA 98225-4038



Stacy Henthorn
County Auditor

Amy Grasher
Chief Deputy Auditor

MEMORANDUM

Date: April 8, 2024
To: Satpal Sidhu, County Executive
From: Stacy Henthorn 
RE: Contract for K&H Elections Printing and Processing Services

Enclosed is a contract between Whatcom County and K&H Printers-Lithographers, Inc. dba K&H Election Services for your review and signature.

▪ **Background and Purpose**

Whatcom County needs to procure election related materials including ballots, inserts, ballot envelopes and the processing and mailing of ballot packets and other services related to ballot printing and mailing.

Whatcom County has used K&H to provide services related to ballot and envelope printing and processing for a number of years and we have been extremely satisfied with their service. Their ability to ensure correct ballot insertion and track the ballot packet through the postal service is exceptional and provides security in the ballot insertion and tracking unmatched by other vendors.

▪ **Funding Amount and Source**

These services are included in the Elections Reserve Fund base budget and shall not exceed an annual amount of \$862,00.00.

Contact Stacy Henthorn for questions regarding this agreement.

Encl.