



MEMORANDUM

TO: Satpal Sidhu, County Executive
FROM: Council Office Staff
RE: 2024-2025 Contract for Hearing Examiner Services
DATE: November 28, 2023

Enclosed is a contract between Whatcom County and Whatcom Law Group / Rajeev Majumdar for your review and signature.

- **Background and Purpose**

The County issued a request for proposals for hearing examiner services (RFP#23-83) on October 11, 2023, with a closing date of November 7, 2023. Whatcom Law Group / Rajeev Majumdar was the sole respondent to the RFP and over the last five years has provided hearing examiner services for many jurisdictions, including Island and Whatcom counties, and for the cities of Bellingham, Blaine, Ferndale, Lynden, and Oak Harbor.

- **Funding Amount and Source**

The proposed 2-year contract amount is not to exceed \$220,320, paid monthly at \$9,000 per month in 2024 (for a total amount of \$108,000) and \$9,360 per month in 2025 (for a total amount of \$112,320). The Council Office budget includes funding for this contract in 2024.

- **Timeframe**

The timeframe of the proposed contract is for two years from January 1, 2024 through December 31, 2025.

Please contact Cathy Halka at ext. 5019, if you have any questions.

Encl.