

**WHATCOM COUNTY**  
**Superior Court Clerk**  
311 Grand Avenue, Suite 301  
Bellingham, Washington 98225  
(360) 778-5565



**Raylene King**  
Superior Court  
County Clerk

## MEMORANDUM

**TO:** Satpal Sidhu, County Executive  
**FROM:** Raylene King, County Clerk Superior Court  
**RE:** Westlaw subscription contract for Law Library  
**DATE:** September 23, 2024

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Enclosed is the renewal contract between Whatcom County Law Library and West Publishing for your review and approval.

▪ **Background and Purpose**

This is a three-year sole source subscription contract with West for online database subscriptions. Sole Source Approval letter is attached.

▪ **Funding Amount and Source**

The funding amount is \$4,212.13 per month or 50,557.56 annually with a 3 percent increase cap in Year 2 and Year 3. The source of funding is generated by the Law Library's statutory allotment from the number of Civil Court Filings in Superior Court and District Court via the general fund.

▪ **Differences from Previous Contract**

There is an increase of \$8,665.68 from the previous contract over a three-year term. The annual increase is \$2888.56.

Please contact **Raylene King** at extension **5565**, if you have any questions or concerns regarding the terms of this agreement,

Encl.