



**MEMORANDUM**

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Washington State Department of Social and Health Services (DSHS) – Developmental Disabilities Administration (DDA) Interlocal Agreement Amendment #1  
**DATE:** December 14, 2023

Attached is an Interlocal Agreement amendment between Whatcom County and DSHS DDA for your review and signature. This amendment increases indirect cost reimbursement rates and reflects a total increase of \$609,873 related primarily to funding approved by the legislature for the 2023 cohort of young adults exiting school and entering adult services this fiscal year.

▪ **Background and Purpose**

This Agreement advances the state legislative policy to provide a coordinated and comprehensive state and local program of services for persons with developmental disabilities. The Agreement provides funding for employment and community inclusion services for adults with developmental disabilities, child development services for children ages birth to three years, and community information and training. As of October 2023, 390 adults were served with employment and community inclusion services and 364 infants and toddlers were served within child development services.

▪ **Funding Amount and Source**

This Agreement provides \$6,069,370 in funding for the services mentioned above. These funds will be included in the 2023-2024 budgets. Council authorization is required per WCC 3.06.010 for grants exceeding \$40,000.

▪ **Differences from Previous Contracts**

Section	Differences
<b>8. Billing and Payment – Program Administration and Preadmission Screening and Resident Review (PASRR)</b>	Increases administration cost reimbursement from 7% to 10% as approved by State legislature.
<b>Exhibit B – Program Agreement Budget</b>	Replaces budget to reflect an increase in State and Medicaid Funds.

Please contact Amanda Burnett, Human Services Supervisor at 360-778-6069 ([ABurnett@co.whatcom.wa.us](mailto:ABurnett@co.whatcom.wa.us)) or Ann Beck, Community Services Manager at 360-778-6055 ([ABeck@co.whatcom.wa.us](mailto:ABeck@co.whatcom.wa.us)), if you have any questions or concerns regarding this request.