

WHATCOM COUNTY COUNCIL
311 Grand Ave., Suite 105
Bellingham, WA 98225



Dana Brown-Davis
Clerk of the Council

MEMORANDUM

TO: Jack Louws, County Executive
FROM: Marina Engels, Deputy Clerk of the Council
RE: Amend contract with Code Publishing Company
DATE: March 21, 2019

Enclosed are two (2) originals of a contract amendment between Whatcom County and Code Publishing Company for your review and signature.

▪ **Background and Purpose**

Code Publishing Company has been providing legal publishing services, including supplementing, printing, and computer text output of the Whatcom County Code for several years. After an RFP was issued in 2015 a contract in the amount of \$10,103 per year was signed. We have routinely had to amend to increase compensation each year. This is the last year of this contract so an RFP will be issued later this year for services starting in 2020.

▪ **Funding Amount and Source**

The Council budget includes \$16,000 for this contract and amendments.

▪ **Differences from Previous Contract**

This contract amendment is merely an increase in compensation.

Please contact me at extension 5019 if you have any questions or concerns regarding the terms of this agreement.

Thank you.

Encl.