

**WHATCOM COUNTY  
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa  
Director**



**STORMWATER**  
322 N. Commercial, 4<sup>th</sup> Floor  
Bellingham, WA 98225  
Main: (360) 778-6230  
FAX: (360) 778-6201  
[www.whatcomcounty.us](http://www.whatcomcounty.us)

**MEMORANDUM**

**TO:** The Honorable Satpal Singh Sidhu, County Executive and  
The Honorable Members of the Whatcom County Council

**THROUGH:** Elizabeth Kosa, Public Works Director

**FROM:** Kraig Olason, Stormwater Program Manager  
Kate Rice, Stormwater Program Specialist

**DATE:** April 11, 2023

**RE:** Stormwater Print and Mail Services

---

**Requested Action**

Public Works respectfully requests that the County Executive and the Whatcom County Council enter into a contract for services between Lynden Tribune and Print Co. and Whatcom County for the sum of \$60,000, for the purpose of print and mail services.

**Background and Purpose**

Whatcom County Public Work's Stormwater Division works to prevent pollution from stormwater runoff, improve water quality, and protect public and private properties from flooding and erosion in unincorporated areas of Whatcom County. This program incorporates public education and outreach as a tool to meet program goals and requirements.

Some educational materials, such as newsletters, postcards, annual reports, and rack cards, require the use of a print and/or mail services. Lynden Tribune & Print Co has been chosen through a competitive bid process (RFP #23-15) as the qualified contractor to provide printing and mailing services for the county in 2023.

**Funding Amount and Source**

The contract will be in the amount of \$60,000, and funded through the NPDES budget (10860.544410).

Please contact Kate Rice at extension 6302, if you have any questions or concerns regarding the terms of this agreement.

Encl.