

ORDINANCE NO. _____

**ORDINANCE ESTABLISHING THE PROX LOCK CONTROL PANEL REPLACEMENT FUND
AND ESTABLISHING A PROJECT BASED BUDGET FOR THE PROX LOCK CONTROL
PANEL REPLACEMENT PROJECT**

WHEREAS, the County has access controls (prox locks) on several buildings, and

WHEREAS, most of the current prox lock control panels in place are several generations old and no longer supported, and

WHEREAS, the County needs to replace these panels and it is estimated that the duration of the project will take multiple years to implement and execute, and

WHEREAS, funding is available from Real Estate Excise Tax I Fund, and

WHEREAS, Section 6.80 of the Whatcom County Home Rule Charter allows for project-based capital budget appropriation ordinances that lapse when the project has been completed or abandoned or when no expenditure or encumbrance has been made for three (3) years,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that a new fund is hereby established effective December 3, 2019 titled Prox Lock Control Panel Replacement Fund. This fund shall be used to account for the revenues and expenditures related to replacing access system control panels and related equipment, and

BE IT FURTHER ORDAINED by the Whatcom County Council that the Prox Lock Control Panel Replacement Fund is approved as described in Exhibit A with a project budget of \$238,000.

ADOPTED this ____ day of _____, 2019.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown-Davis, Council Clerk

Rud Browne, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied



Civil Deputy Prosecutor

Jack Louws, County Executive

Date: _____

EXHIBIT A
Supplemental Budget Request

Status: Pending

Administrative Services

Facilities Management

Suppl ID # 2993

Fund

Cost Center

Originator: Rob Ney

Year 1 2019

Add'l FTE

Priority 1

Name of Request: Prox Lock Control Panel Replacement Project

X

B

10/31/19

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	7060	Repairs & Maintenance	\$238,000
	8301	Operating Transfer In	(\$238,000)
	Request Total		\$0

1a. Description of request:

The Council approved ASR #2019-5865 in the 2019-20 Biennium Budget (see attached). The ASR was a "one-time" expenditure to replace the County's inventory of proximity panels that are part of our access control system. With all the major projects currently on Facilities' plate, there is not sufficient time to begin this major undertaking. Further, it is estimated that the duration of this project will take multiple years to implement and execute. Staff is requesting the "one time" money be converted into a Project Based Budget so facilities can implement as time allows.

1b. Primary customers:

Departments and Staff who reside in buildings with access controls. It is a desire of Facilities to have all buildings controlled by our access control system and is working to achieve this goal in a methodical manner.

2. Problem to be solved:

Converting the "one-time" money to a project based budget will allow Facilities to undertake this major project over multiple years.

Many/most of the AMAG control panels are several generations old and are no longer supported. This effort would replace these aging, non-supported units with a current supported system.

3a. Options / Advantages:

There are not many options available to keep this system working. Parts are no longer available for these older systems. Replacing with new components is the only viable options.

This will allow Facilities to continue to manage an access control system in locations where the non-supported panels exist.

3b. Cost savings:

There are no real cost saving options.

4a. Outcomes:

Once work has been completed, the buildings will be secure and the software/hardware will be supported to limit interruptions in security for the buildings.

4b. Measures:

Upon completion of the installation of the new components.
Continued building security.

5a. Other Departments/Agencies:

This project will impact only those departments where these panels will be replaced. However, Facilities will do everything it can to limit any service interruptions for our tenants.

Supplemental Budget Request

Status: Pending

Administrative Services

Facilities Management

Suppl ID # 2993

Fund

Cost Center

Originator: Rob Ney

Nearly all buildings with access controls.

5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney

6. Funding Source:

REET I

2019-2020 Budget Preparation - Regular Additional Service Request

Administrative Services

Facilities Management

ASR # 2019- 5865

Fund 326

Cost Cente

Originator: Rob Ney

Expenditure Type: One-Time

Add'l FTE

Add'l Space

Priority 11

Name of Request: Prox Lock Control Panel Replacement Project

Costs:	Object	Object Description	2019 Requested	2019 Approved	2020 Requested	2020 Approved
	7060	Repairs & Maintenance	\$238,000	\$238,000	\$0	\$0
	Totals		\$238,000	\$238,000	\$0	\$0

1. Description of Request:

a) Describe the proposed activity or service, and indicate whether it is a higher or lower priority than existing services in your department budget.

The County has access controls (Prox locks) on several buildings. The current system in place is the AMAG system. Our Vendor has informed us that they no longer supply parts for our AMAG access control panel system. The County has had a built up inventory of spare parts that has been depleted over the years, most recently with the water damage at Civic Center Building. This request would be to replace the aging system with new panels and the newer firmware.

b) Who are the primary customers for this service?

Departments and Staff who reside in buildings with access controls. It is a desire of Facilities to have all buildings controlled by our access control system and is working to achieve this goal in a methodical manner.

2. Describe the problem this request addresses and why Whatcom County needs to address it.

Many/most of the AMAG control panels are several generations old and are no longer supported. This effort would replace these aging, non-supported units with a current supported system.

3. Options

a) What other options have you considered? Why is this the best option?

There are not many options available to keep this system working. Parts are no longer available for these older systems. Replacing with new components is the only viable options.

This will allow Facilities to continue to manage an access control system in locations where the non-supported panels exist.

b) What are the specific cost savings? (Quantify)

There are no real cost saving options.

4. Outcomes / Objectives

a) What outcomes will be delivered and when?

Once work has been completed, the buildings will be secure and the software/hardware will be supported to limit interruptions in security for the buildings.

b) How will you know whether the outcomes happened?

Upon completion of the installation of the new components.
Continued building security.

5. Other Departments/Agencies

a) Will this ASR impact other departments or agencies? If so, please identify the departments and/or agencies impacted and explain what the impact(s) will be.

This project will impact only those departments where these panels will be replaced. However, Facilities will do everything it can to limit any service interruptions for our tenants.

Nearly all buildings with access controls.

b) If another department or agency is responsible for part of the implementation, name the person in charge of implementation and what they are responsible for.

Rob Ney

2019-2020 Budget Preparation - Regular Additional Service Request

Administrative Services

Facilities Management

ASR # 2019- 5865

Fund 326

Cost Cente

Originator: Rob Ney

6. What is the funding source for this request?

REET I