

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

Jon Hutchings
Director



MAINTENANCE & OPERATIONS DIVISION

901 W. Smith Road
Bellingham, WA 98226-9610
Phone (360) 778-6400
Fax (360) 778-6401

Andy Bowler, Superintendent

To: The Honorable Satpal Singh Sidhu, County Executive
The Honorable Members of the Whatcom County Council

Through: Jon Hutchings, Public Works Director

From: Sandy Korthuis, PW Maintenance and Operations Administrative Assistant
John De Lappe, PW Equipment Services Purchasing Coordinator

Date: June 23, 2022

Re: Card Lock Fuel Services (Whatcom County Contract #202206017), Reisner Distributor, Inc.

- **Requested Action**
Enclosed is a contract between Whatcom County Public Works and Reisner Distributor, Inc. for your review and signature.
- **Background and Purpose**
This agreement is the result of RFP #22-27 for the purpose of providing card lock fuel services for fleet vehicles. This contractor was chosen, because it was the sole responsive and responsible bidder. This contract also provides the option of extending the card lock fuel service for up to two annual renewals for a total of three years on this contract, which would expire on July 31, 2025 if all renewal options are utilized. This original agreement (year one on this contract) will cover the period of August 1, 2022 through July 31, 2023.
- **Funding Amount and Source**
This contract is not to exceed \$600,000.00 for a one-year term. Current 2022 budget authority is projected to be inadequate due to rising fuel prices. ER&R will be submitting a supplemental budget request before year-end. The increase in fuel prices will be budgeted for in the 2023-2024 ER&R budget. Departments are billed for fuel usage on a monthly basis (separate from equipment rental rates).
- **New Contract**
This is a new one-year contract requiring County Executive signature and Whatcom County Council approval, with options for additional renewals thereafter, as indicated above.
- **Recommended Action**
Please approve this agreement and forward to the County Executive and the County Council for approval.

Please contact John De Lappe at extension 6408, if you have any questions or concerns regarding the terms of this agreement.

Encl.