



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Northwest Youth Services – Housing Case Management Contract
DATE: NOVEMBER 25, 2024

Attached is a contract between Whatcom County and Northwest Youth Services for your review and signature.

- **Background and Purpose**

This contract provides funding to support housing case management and other supportive services to young people through age 24. Young people can access Northwest Youth Services directly, or may be referred to the Contractor by the Whatcom Homeless Service Center. The goal of these services is to improve housing stability and reduce homelessness among youth people in Whatcom County. This contract is awarded as a result of RFP 24-42.

- **Funding Amount and Source**

A six-month contract is proposed to align future contract periods with the state fiscal year starting July 1, 2025. Funding for this contract, in an amount not to exceed \$252,000, is provided by the Washington State Department of Commerce Consolidated Homeless Grant. These funds are included in the 2025 budget. Council authorization is required per WCC 3.08.100 as funding for this contract exceeds \$40,000.

- **Differences from Previous Contracts**

This is a new contract, however, funding for these services has been provided through previous contracts since 2012. This contract includes a requirement for the Contractor to meet with the County twice during the contract period to assess and discuss transition in the Contractor's leadership and work culture through changes. This contract also includes updates to the statement of work to reflect standardized language for scopes of work for similar contract types but includes no additional significant changes from the contract ending on 12/31/2024 (WC contract #202106043).

Please contact Christopher D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 (CDonofri@co.whatcom.wa.us) if you have any questions.

Encl.