

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

202307009-2

| | |
|---|--|
| Originating Department: | Public Works |
| Division/Program: (i.e. Dept. Division and Program) | Natural Resources - PIC Program (950530) |
| Contract or Grant Administrator: | Ingrid Enschede |
| Contractor's / Agency Name: | Whatcom Conservation District |
| Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202307009 | |
| Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100) | |
| Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): GVL28189-1 ALN: 66.123 <small>Complete ALN field if contract involves direct federal grants/ cooperative agreements or pass-through federal funds.</small> | |
| Is this contract grant funded? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, Whatcom County grant contract number(s): 202306021-1 | |
| Is this contract the result of a RFP or Bid process? Contract Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: 19081305 | |
| Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form. | |
| If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA. | |
| Contract Amount:(sum of original contract amount and any prior amendments): \$ 788,332 This Amendment Amount: \$ 773,342 Total Amended Amount: \$ 1,561,674 | Council approval required for; all property leases, all Interlocal agreements, contracts or bid awards exceeding \$75,000 , and grants exceeding \$40,000 and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County. |
| Summary of Scope: | |
| The Whatcom Conservation District (WCD) will complete components of a National Estuary Program-funded grant scope of work to adapt the Pollution Identification and Correction (PIC) Program to address fecal bacteria sources during critical environmental conditions and in hot spots impacting areas with shellfish harvest closures or declining water quality. The WCD will provide water quality coordination services, agriculture-related outreach, and farm planning technical assistance. | |
| Term of Contract: 7/1/2023 - 9/30/2027 | Expiration Date: September 30, 2027 |

| | | |
|-------------------|---|------------------|
| Contract Routing: | 1. Prepared by: I. Enschede | Date: 10/20/2025 |
| | 2. Attorney signoff: Christopher Quinn | Date: 11/6/2025 |
| | 3. AS Finance reviewed: bbennett | Date: 11/18/2025 |
| | 4. IT reviewed (if IT related): | Date: |
| | 5. Contractor signed: | Date: |
| | 6. Executive contract review: | Date: |
| | 7. Council approved, if necessary: AB2025-846 | Date: 12/09/2025 |
| | 8. Executive signed: | Date: |
| | 9. Original to Council: | Date: |

**Amendment No. 2 to 2023 SUBRECIPIENT AGREEMENT
WHATCOM COUNTY FLOOD CONTROL ZONE DISTRICT- WHATCOM CONSERVATION DISTRICT
Pollution Identification and Correction (PIC) Program
National Estuary Program Funded Technical Assistance**

WHEREAS, Whatcom County Flood Control Zone District (County) and the Whatcom Conservation District (Subrecipient), established an arrangement in July 2023 wherein Whatcom County will provide funding to the Subrecipient to provide data coordination and non-dairy agriculture technical assistance and outreach for the Whatcom County Pollution Identification and Correction (PIC) program to the mutual advantage of each jurisdiction; and,

WHEREAS, Whatcom County received grant funding from the Washington State Department of Health (DOH Interagency Agreement GVL28189-0) in 2023 to adapt the successful Whatcom County PIC program, including funding for Subrecipient staff to conduct data coordination and non-dairy agriculture technical assistance and outreach activities; and,

WHEREAS, Whatcom County received a grant amendment from the Washington State Department of Health (DOH Interagency Agreement GVL28189-1) in May 2025 to provide additional funding and to extend the period of performance for the Whatcom County PIC program until September 30, 2027. This amendment includes additional funding for Subrecipient staff to conduct data coordination and non-dairy agriculture technical assistance and outreach activities; and,

WHEREAS, it is in the best interest of each party to enter into this Subrecipient Agreement.

NOW THEREFORE, the Subrecipient and County agree as follows:

- I. Extend the term of this agreement until September 30, 2027.
- II. Provide additional funding of \$773,342 to provide total funding of \$1,561,674.
- III. Replace Exhibits A-1 and B-1 with A-2 and B-2. Replace Exhibit C and G and C-1 and G-2. -
- IV. All other terms and conditions remain unchanged.
- V. The effective date of this amendment is upon execution.

IN WITNESS WHEREOF, the parties have signed this Agreement this _____ day of _____, 2025.

WHATCOM CONSERVATION DISTRICT

Brandy Reed, Executive Director

Date

Whatcom Conservation District
6975 Hannegan Road
Lynden, WA 98264

WHATCOM COUNTY FLOOD CONTROL ZONE DISTRICT

Recommended for Approval:

Elizabeth Kosa, Public Works Director

Date

Approved as to form:

Christopher Quinn, Chief Civil Deputy Prosecuting Attorney

Date

Approved:

Accepted for Whatcom County Flood Control Zone District:

By: _____
Satpal Singh Sidhu, Whatcom County Executive

Date

EXHIBIT A-2 - SCOPE OF WORK
Pollution Identification and Correction (PIC) Program
National Estuary Program Funded Technical Assistance

PROJECT DESCRIPTION

The Whatcom County Flood Control Zone District (County) has received grant funding from the Washington State Department of Agriculture (DOH Interagency Agreement GVL28189-0 and GVL28189-1) to adapt the Whatcom County Pollution Identification and Correction (PIC) Program to address fecal bacteria sources during critical environmental conditions and in hot spots impacting areas with shellfish harvest closures or declining water quality.

The purpose of this subrecipient agreement is to provide data coordination and non-dairy agriculture technical assistance and outreach for the Whatcom County PIC program. As a subrecipient of this grant funding, the Whatcom Conservation District (WCD) will complete components of the grant scope of work including water quality data coordination and database management, non-dairy agriculture community outreach and engagement, and non-dairy agriculture technical assistance. Details of each of these activities are provided below.

Task 1: Program Management and Coordination (DOH Grant Task 3.1 and 3.2)

The WCD will work with County staff and Whatcom Clean Water Program partners to help complete program management and coordination tasks from the grant scope of work (copied below). The WCD's primary responsibilities are to staff the Data Coordinator position and complete water quality data coordination tasks.

Manage and adapt the successful Whatcom County Pollution Identification and Correction (PIC) Program to address fecal bacteria sources during critical environmental conditions and in hot spots still impacting areas with tribal, commercial, or recreational shellfish harvest closures or declining water quality. Priority will be given to improve water quality in areas having the greatest impact on shellfish growing area classification. Program management will be done in coordination with the Whatcom Clean Water Program (WCWP). The WCWP is a partnership of local, state, and federal agencies and tribes working together to reduce bacteria pollution affecting shellfish growing areas in Whatcom County. WCWP goals are to increase the number of months and acreage approved for shellfish harvest in Whatcom County. Work performed for this agreement will focus on addressing bacteria sources in the Drayton Harbor and Portage Bay watersheds, but also include other coastal drainages as feasible.

PIC PROGRAM MANAGEMENT AND COORDINATION

Coordinate program activities through PIC field staff meetings with WCWP partners (bi-weekly), PIC managers meetings (quarterly), and WCWP all staff meetings (annually). Partners will report on their work, identify priorities, and coordinate water quality monitoring, landowner contacts, and community outreach messaging. Whatcom County and Whatcom Conservation District (WCD) staff will coordinate with community groups within the project area and with Canadian partners in transboundary watersheds to address fecal bacteria sources.

New initiatives for 2025-2027 will include: improving coordination with NPDES Phase II stormwater programs, using an assessment of coastal areas vulnerable to sea-level rise and flooding to assess on-site sewage (OSS) pollution risk near shellfish beds, developing a 5-year

Whatcom County PIC Program strategic plan, conducting data collection and analysis projects that provide information about bacteria loading related to climate and extreme weather events, and using the 2024-2025 Whatcom County Microbial Source Tracking (MST) project findings to inform source identification actions.

Fund a Data Coordinator position (0.75 FTE), housed at the WCD, to manage the WCWP water quality database and online map of preliminary water quality data and provide other data support to WCWP partners, transboundary efforts, and community groups in the PIC areas. Compile, manage, share, and analyze WCWP data to guide water quality improvement. WCD staff will upgrade the water quality database and improve online data visualization.

SEASONAL STRATEGIES

Develop fall and winter seasonal strategies with adaptations to address critical environmental conditions including new approaches to address extreme weather patterns. Adaptations will consider impacts of extreme weather events in the dry and wet seasons, barriers to reaching under-served populations, and other emerging issues. Implement seasonal strategies.

In addition, the WCD will submit requests to the County for DOH review and approval with at least 10 business days' notice for the following:

- Draft presentations for public events or any other public outreach materials
- Training pre-approval requests
- International travel requests to support transboundary efforts

Task 1 Deliverables and Timelines:

- Monthly invoices submitted by the 15th of the following month (December invoice submitted earlier for fiscal year end as requested in advance by County) with progress reports summarizing Task 1 activities including:
 - Meetings and coordination activities
 - Managing the WCWP water quality database and online map of preliminary water quality results
 - Providing data support for WCWP partners, transboundary efforts, and community groups
 - Database and data visualization improvements
 - Outcomes from data collection and analysis projects and assistance provided for new initiatives
 - Other data coordination and management accomplishments
 - Progress reports need to be submitted early for grant reporting for these months:
 - January 5 (December report)
 - **March 22** (March report with estimates for March)
 - July 5 (June report)
 - **September 21** (September report with estimates for September)
- * Dates in bold are required for grant FEATs reports due April 1 and October 1.**
- Bi-annual standard Department of Health data deliverables due every March 22 and September 21 with the FEATs reporting schedule.
 - Regularly updated database and online map with water quality data from WCWP Partners
 - Copies of presentations

- In cooperation with County and WCWP staff, create an improved water quality results database and Whatcom Clean Water Program water quality dashboard with visualization tool development by December 2025
- In cooperation with County and WCWP staff, evaluate data and critical environmental conditions to help develop fall/winter 2023-24, 2024-25, 2025-26, and 2026-27 seasonal strategies.

Task 2 Social Marketing and Community Engagement (DOH Grant Task 4.1)

The WCD will work with County staff and Whatcom Clean Water Program partners to help complete social marketing and community engagement tasks from the grant scope of work (copied below). The WCD's primary responsibility is to manage and host the Farm Speaker Series and Farm Expo.

Continue and expand social marketing campaigns designed to increase adoption of behaviors that prevent bacteria pollution from septic systems, dog waste, and farm operations with a continued emphasis on actions needed in the fall to reduce bacteria spikes in first flush events. Continue broad community engagement with workshops, events, newsletters, advertising, and social media posts. Provide community workshops and events with focused messages and tools for addressing bacteria sources. Evaluate effectiveness of social marketing and community engagement activities by tracking responses to social media posts, website hits, and program participation. Adapt outreach strategies annually based on feedback received and responses identified through evaluation tools. Build capacity to reach and engage underserved communities. Draft outreach materials will be provided to DOH for a minimum two-week review. Materials will be batched when possible and sent to DOH for review as early as possible.

New initiatives for 2025-2027 include: developing a WCWP Annual Report/Summary for external partners and stakeholders that highlights the prior year's activities, successes and challenges; reaching new target audiences; and combining grant-and locally-funded outreach resources to create PIC outreach toolkits by season/topic to share with other regional PIC programs.

Please include the following, as applicable:

"This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement PC-01J89801 to the Washington State Department of Health. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

Deliverables and Timelines:

- Monthly invoices submitted by the 15th of the following month (December invoice submitted earlier for fiscal year end as requested in advance by County) with progress reports summarizing Task 2 activities including:
 - Farm Series workshops with number of attendees
 - Farm Expo events with number of attendees
- Progress reports need to be submitted early for grant reporting for these months:
 - January 5 (December report)
 - **March 22** (March report with estimates for March)
 - July 5 (June report)
 - **September 21** (September report with estimates for September)

*** Dates in bold are required for grant FEATs reports due April 1 and October 1.**

- Host 19 farm workshops by September 2027.
- Host the Whatcom Farm Expo in 2024, 2025, 2026, and 2027.
- As needed, submit draft outreach materials to the County for DOH review at least two weeks before they need to be finalized/used.

Task 3 Farm Assessments (DOH Grant Task 5.2)

The WCD will work with County staff and Whatcom Clean Water Program partners to provide non-dairy agriculture technical assistance tasks from the grant scope of work (copied below). The WCD's primary responsibility is to staff farm planners who work with landowners, providing technical assistance, farm planning services, and connection to financial assistance programs that lead to behavior changes to reduce fecal bacteria pollution.

The WCD will provide technical assistance for non-dairy agricultural operations through site assessments, development of farm plans, and on-going support to landowners implementing Best Management Practices (BMPs). The WCD receives referrals from all WCWP partners and offers services in Spanish.

Deliverables and Timelines

- Monthly invoices submitted by the 15th of the following month (December invoice submitted earlier for fiscal year end as requested in advance by County) with progress reports summarizing Task 3 activities including:
 - Meetings and coordination activities
 - Landowner/operator contacts (new and ongoing)
 - Soil tests and tarps distributed
 - Progress reports need to be submitted early for grant reporting for these months along with quarterly data reports:
 - January 5 (December report)
 - **March 22** (March report with estimates for March)
 - July 5 (June report)
 - **September 21** (September report with estimates for September)
- * Dates in bold are required for grant FEATs reports due April 1 and October 1.**
- Quarterly data reports will include the following summarized by 3rd order watershed and shellfish growing area watershed:
 - number of landowners/operators receiving technical assistance (new and ongoing) (target = 320)
 - Total number of properties receiving site visits that quarter
 - number of new and updated farm plans (target = 240)
 - number of BMPs installed
 - number of soil tests and tarps distributed

Task 4 Subrecipient Monitoring

The County is required to complete an annual site visit to evaluate the WCD's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of this sub-recipient agreement as a condition of the grant funding from the Washington State Department of Agriculture (DOH Interagency Agreement GVL28189-0). See subrecipient agreement clause XIII, Special Terms and Conditions, Risk Assessment. The County will request documentation to complete subrecipient monitoring at least 15 business days before a site visit.

Deliverables and Timelines

- Complete an annual site visit with County staff. Target completion date to be agreed to by County and WCD accounting staff each year.
- Provide documentation requested for subrecipient monitoring.

EXHIBIT B-2 BUDGET
Pollution Identification and Correction (PIC) Program
National Estuary Program Funded Technical Assistance

As consideration for services provided in Exhibit A, Scope of Work, the County agrees to compensate the Subrecipient according to the actual composite hourly rates of personnel working on this project.

*Composite rates are based on actual taxes and benefits, which may vary by month. Estimated hourly composite rates are provided below. Revised Composite Rate forms will be provided to the County for any rate changes upon adjustment. The total budget is not to exceed **\$1,561,674**. Other reasonable expenses incurred in the course of performing the duties herein shall be reimbursed including mileage at the current IRS rate. For mileage reimbursement submit: copies of mileage records, including the name of staff member, date of travel, and number of miles traveled. Lodging and per diem for training shall not exceed the GSA rate for the location where training is provided. Other expenditures such as supplies, postage, and rentals shall be reimbursed at actual cost. Expense reimbursement requests must be accompanied by copies of paid invoices. Subrecipient certifies that all personnel charging to this Agreement are program personnel and are not also included in the Subrecipient's overhead rate. Any work performed prior to the effective date or continuing after the completion date of the Agreement, unless otherwise agreed upon in writing, will be at the Subrecipient's expense.

The Responsible Persons identified in Section VII. of this Agreement may approve budget reallocations between tasks or expense categories through written agreement communicated over email. The Subrecipient District Manager position referenced in Section VII is replaced with Subrecipient Executive Director.

Budget Table

| | | | Task 1 | Task 1 | Task 1 | Task 2 | Task 2 | Task 3 | Task 3 | Task 3 | Task 4 | |
|--|-----------------------------------|---------------------|---------------------|----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|------------------------|--------------------|------------------------|
| | | | Original | Amend. 1 | Amend. 2 | Original | Amend. 2 | Original | Amend. 1 | Amend. 2 | | |
| Employee Title | Max Hourly Rate 2026 | Est. 2026 Comp Rate | Hours Est. | Hours Est. | Hours Est. | Hours Est. | | Hours Est. | | | Hours Est. | |
| Business Operations Specialist | \$ 42.37 | \$ 70.68 | | | | | | 24 | 24 | 48 | | |
| Education & Outreach Technician | \$ 26.01 | \$ 42.95 | | | | | 271 | | | | | |
| Community Wildfire Resilience Technician | \$ 26.01 | \$ 44.06 | | | | | | | | | | |
| Riparian Restoration Specialist | \$ 38.43 | \$ 73.23 | | | | | | | | | | |
| Conservation Planning Program Mngr/Dir | \$ 46.72 | \$ 90.46 | | | | | | 1800 | 1800 | 3056 | | |
| F&W Hab Improvement Mngr/Dir | \$ 49.05 | \$ 94.20 | | | | | | | | | | |
| Farm Planning Resource Specialist | \$ 36.60 | \$ 69.83 | | | | | | 1800 | 1800 | 3250 | | |
| Outreach & Education Specialist | \$ 34.86 | \$ 66.31 | | | | 223 | 223 | | | | | |
| Riparian & Stormwater Specialist | \$ 38.43 | \$ 73.28 | | | | | | | | | | |
| Green Infrastructure Specialist | \$ 33.20 | \$ 55.96 | | | | | | | | | | |
| Forest Stewardship Specialist | \$ 33.20 | \$ 55.96 | | | | | | | | | | |
| Farm Planning Resource Specialist | \$ 34.86 | \$ 62.54 | | | | | | 3505 | 3505 | 6255 | | |
| Water Quality Data Coordinator | \$ 34.86 | \$ 66.38 | 3785 | 3785 | 5970 | | | | | | | |
| Farm Planning Resource Specialist | \$ 33.20 | \$ 58.52 | | | | | | | | | | |
| GIS Tech/Cartographer & IT Services Specialist | \$ 43.88 | \$ 71.02 | 230 | 371 | 521 | | | 200 | 200 | 350 | | |
| Executive Director | \$ 62.60 | \$ 94.74 | | | | | | | | 24 | | |
| Habitat Restoration Specialist | \$ 34.86 | \$ 55.96 | | | | | | | | | | |
| Outreach & Education Mngr/Dir | \$ 46.72 | \$ 86.95 | | | | 96 | 196 | | | | | |
| Community Wildfire Resilience Specialist | \$ 34.86 | \$ 55.96 | | | | | | | | | | |
| Conservation Research Specialist | \$ 34.86 | \$ 55.96 | | | | | | | | | | |
| | Salary/Benefits | | \$194,435.38 | \$ 272,101.64 | \$427,781.64 | \$ 22,646.51 | \$ 42,984.20 | \$504,516.65 | \$504,516.65 | \$ 911,838.96 | | |
| | Overhead 30% | | \$ 58,330.62 | \$ 81,630.49 | \$128,334.49 | \$ 6,793.95 | \$ 12,895.26 | \$151,355.00 | \$151,355.00 | \$ 273,551.69 | | |
| | Salary/Benefits + Overhead | | \$252,766.00 | \$ 353,732.13 | \$556,116.13 | \$ 29,440.46 | \$ 55,879.46 | \$655,871.65 | \$655,871.65 | \$ 1,185,390.65 | | |
| | Supplies/ Rental | | | \$ 3,100.00 | \$ 4,700.00 | \$ 5,000.00 | \$ 10,000.00 | \$ 2,000.00 | \$ 2,000.00 | \$ 5,000.00 | | |
| | Training | | \$ 1,500.00 | \$ 1,500.00 | \$ 2,000.00 | | | | | | | |
| | Travel | | | \$ 400.00 | \$ 600.00 | | \$ 200.00 | \$ 8,000.00 | \$ 7,600.00 | \$ 12,100.00 | | |
| | TASK TOTALS | | \$254,266.00 | \$ 358,732.13 | \$563,416.13 | \$ 34,440.46 | \$ 66,079.46 | \$665,871.65 | \$665,471.65 | \$ 1,202,490.65 | GRAND TOTAL | \$ 1,831,986.24 |

* Composite rates are based on actual taxes and benefits, which may by month.

Exhibit C-1. CONTRACT INFORMATION
Pollution Identification and Correction (PIC) Program
National Estuary Program Funded Technical Assistance

| | Item Description | Federal Funding Source |
|----|--|---|
| 1 | Subrecipient Name (Exactly as listed in DUNS): <i>www.SAM.gov</i> | Whatcom Conservation District |
| 2 | Subrecipient DUNS Number: <i>www.SAM.gov</i> | 142424899 |
| 3 | Federal Award Identification Number (FAIN): | PC-01J89801-1 |
| 4 | Federal Award Date | 05/31/2022 |
| 5 | Start and End Date of the contract: Found in the "Term" section of the contract. | 07/01/2023-09/30/2027 |
| 6 | Amount of Federal Funds Obligated by this action: | \$1,561,674 |
| 7 | Total Amount of Federal Funds Obligated to the subrecipient by Whatcom County for this subaward (per funding source): | \$1,561,674 |
| 8 | Total Amount of the Federal Award to Whatcom County: | \$3,015,374 |
| 9 | Project description as listed on the FFATA form: | This project will adapt the successful Whatcom County Pollution Identification and Correction (PIC) Program to address fecal bacteria sources during critical environmental conditions and in hot spots still impacting areas with tribal, commercial, or recreational shellfish harvest closures or declining water quality. |
| 0 | Name of the Federal awarding agency: | EPA/Region 10/ Office of Water and Watersheds |
| 11 | Name of the pass-through entity: | Washington State Department of Health and Whatcom County Flood Control Zone District |
| 12 | Contact information for awarding official-Statement of Work (Name of County project coordinator) | Ingrid Enschede |
| 13 | Contact information for awarding official-General Contact: | iensched@co.whatcom.wa.us |
| 14 | CFDA Number | 66.123 |
| 15 | CFDA Name | Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program |
| 16 | Is the award Research and Development? | No |
| 17 | The limiting indirect cost rate for the Federal award, if any: | NA |

| | | |
|-----------|---|---|
| 18 | Certifications and Assurances- all requirements imposed on the subrecipient by the federal awarding agency: The contract covers all standard certifications and assurances. | |
| 19 | Are there any additional requirements imposed by the pass-through entity (Whatcom County) to meet its own responsibilities to the awarding agency: Included in contract. | Yes |
| 20 | Indirect Rate: Does the subrecipient have an approved indirect rate? If your contract allows indirects, you must use the subrecipient's approved indirect rate. Indirect rates approved by DOH are posted on the DOH Grant website. | The subrecipient has an EPA approved indirect rate of 63%. They charge a reduced indirect of 30% for this agreement. |
| 21 | Access to Subgrantee's accounting records: All subrecipients are required to make their accounting records available and accessible to the awarding agency. You can find this requirement in the "Records Maintenance" section of the contract. | |
| 22 | Closeout Requirements | <ul style="list-style-type: none"> (1) Submit all final billing within 30 days of the end of the contract. (2) Submit all required program reports and deliverables according to timelines in Exhibit A-2 (Scope of Work) (3) Dispose of property purchased with subaward funds and dispose of or return government-furnished property no longer used for subaward related activities. |

EXHIBIT G-1 - INSURANCE
Pollution Identification and Correction (PIC) Program
National Estuary Program Funded Technical Assistance

Enduris
EVIDENCE OF COVERAGE

INSURED/PARTICIPANT:

Whatcom Conservation District
6975 Hannegan Road
Lynden, WA 98264

MEMORANDUM#: 2026-271-P-001

EFFECTIVE: September 1, 2025 through August 31, 2026

This is to certify that the Memorandum of Coverage has been issued to the Insured/Participant for the period indicated.

CERTIFICATE HOLDER:

Whatcom County Flood Control Zone District
322 N. Commercial St.
Suite# 201
Bellingham, WA 98225

The Evidence of Coverage does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

| COVERAGE: | PER OCCURRENCE LIMIT | AGGREGATE LIMIT |
|--|-------------------------|--------------------|
| COMPREHENSIVE GENERAL LIABILITY | \$1,000,000 | \$2,000,000 |
| Professional Liability | \$1,000,000 | \$2,000,000 |
| Personal Liability | \$1,000,000 | \$2,000,000 |
| Products – Complete Operation | \$1,000,000 | \$2,000,000 |
| AUTO LIABILITY | \$1,000,000 | \$2,000,000 |
| Combined Single Limit; Hired and Non-Owned; Temporary Substitute | \$1,000,000 | \$2,000,000 |
| CRIME BLANKET COVERAGE WITH FAITHFUL PERFORMANCE OF DUTY | N/A | N/A |
| Per Occurrence Aggregate | N/A | N/A |
| PROPERTY/MOBILE EQUIPMENT/BOILER AND MACHINERY | | |
| Property | N/A | N/A |
| Mobile Equipment | | |
| AUTOMOBILE PHYSICAL DAMAGE | N/A | N/A |
| OTHER COVERAGE: N/A | N/A | N/A |

CANCELLATION:

Should any of the above-described coverage be canceled before the expiration date thereof. Notice will be delivered in accordance with the provisions of the MOC.

MEMO:

Evidence of Member Coverage to contracted party

Reference: Whatcom County Flood Control Zone District, 2023 Subrecipient Agreement and Amendment No. 2 Pollution Identification and Correction Program Contract No. 202307009-2



Authorized Representative
October 2, 2025

