



## Application for Appointment to Whatcom County Boards and Commissions

### Public Statement

*THIS IS A PUBLIC DOCUMENT: As a candidate for a public board or commission, the information provided will be available to the County Council, County Executive, and the public. All board and commission members are expected to be fair, impartial, and respectful of the public, County staff, and each other. Failure to abide by these expectations may result in revocation of appointment and removal from the appointive position.*

Title	<i>Field not completed.</i>
First Name	Roger
Last Name	Kubalek
Today's Date	10/29/2021
Street Address	2332 Tuttle Lane
City	Lummi Island
Zip	98262
Do you live in & are you registered to vote in Whatcom County?	Yes
Do you have a different mailing address?	<i>Field not completed.</i>
Primary Telephone	7074957548
Secondary Telephone	<i>Field not completed.</i>
Email Address	<a href="mailto:Roger.Kubalek@gmail.com">Roger.Kubalek@gmail.com</a>
1. Name of Board or Committee	<b>Agricultural Advisory Committee</b>
Agricultural Advisory Committee Position:	Agricultural Producer
2. Do you meet the residency, employment, and/or affiliation requirements of the position for which you're applying?	Yes
3. Which Council district do you live in?	District 3
4. Are you a US citizen?	Yes

5. Are you registered to vote in Whatcom County? Yes

6. Have you declared candidacy (as defined by RCW 42.17A.055) for a paid elected office in any jurisdiction within the county? No

7. Have you ever been a member of this Board/Commission? No

8. Do you or your spouse have a financial interest in or are you an employee or officer of any business or agency that does business with Whatcom County? No

You may attach a resume or detailed summary of experience, qualifications, & interest in response to the following questions [Resume Roger Kubalek 2021.pdf](#) - attached

9. Please describe your occupation (or former occupation if retired), qualifications, professional and/or community activities, and education *Field not completed.*

10. Please describe why you're interested in serving on this board or commission *Field not completed.*

References (please include daytime telephone number): *Field not completed.*

Signature of applicant: Roger Kubalek

Place Signed / Submitted Lummi Island, WA

# Roger L. Kubalek

Lummi Isl., WA | 707.495.7548 | roger.kubalek@gmail.com

## PROFESSIONAL EXPERIENCE

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### **Operations Manager** – Full Harvest Technologies, Inc. *January 2019- Present*

- Established & manages the supplier approval program, specifications, food safety documentation, and auditing protocols
- Manage contract manufacturing of innovative products from sourcing raw materials through finished ingredients
- Develop supply networks for specific commodities and customer products
- Manage organic certification process including auditing supply network and certificate renewals
- Build and maintain network of 3rd party processors for IQF and dehydrated ingredients
- Partnered with recruiting team to source and interview quality candidates across the organization
- Work cross functionally with engineering to incorporate and stress test new product features
- Developed and maintain department OKRs in line with high-level company goals

### **President - Board of Directors** – Oregon Tilth Certified Organic, Corvallis, Oregon. *February 2021-Present*

#### **Member - Board of Directors** *January 2018 – February 2021*

Oregon Tilth Certified Organic is one of the largest and longest standing organic certification bodies in the U.S. with thousands of clients ranging from growers to food manufacturers. The Board oversees the executive operations and reviews an annual budget of \$10 million supporting an organization of over 40 employees. I serve on the Governance Committee that ensures the bylaws of the organization are met and the Executive Director is functioning in their role.

### **Operations Manager - Post Harvest** – Plenty, Inc. *October 2017- January 2019*

- Managed all post-harvest operations including cooling produce, packaging, labeling, lot coding, inventory and shipping.
- Created SOPs and SSOPs that scale for current farms and future farms
- Oversaw the establishment and development of a formal QA/QC process and program
- Assisted in SQF Certification with zero major or minor non-conformities in post-harvest
- Worked closely with engineering, marketing, and strategy teams to develop systems for ambitious growth plans
- Managed two highly productive full-time employees and temporary labor.
- Invented innovated growing system that reduced costs and inputs for vertical farming operations

### **Agridulce Farm- Owner-Operator**, Berkeley, CA. *February 2016-December 2017*

- Managed production of a 1-acre market garden utilizing organic and regenerative farming techniques
- Started plants in greenhouse as well as directed seeded crops
- Harvested and marketed produce to local restaurants and food producers.
- Managed field irrigation, fertility, and integrated pest management for diverse crop species

### **Rosarian** – City of Berkeley, Berkeley, CA *May 2016 – October 2017*

- Managed a historically significant 3.7 acre garden including over 2000 roses (200 varieties) and natural landscapes
- Performed all horticultural activities with little supervision to restore a neglected park
- Developed volunteer programs and community relationships to strengthen the park's support

### **Grower Relations Manager** – Juicero, Inc., San Francisco, CA *November 2014 – September 2015*

- Developed the organic produce sourcing strategy for an ambitious cold-pressed juice food+tech startup
- Responsible for fostering strong business relationships with organic farms, processors and wholesale distributors
- Worked closely with all departments including Food Safety, R&D, Manufacturing, Marketing, I.T., and Finance
- Assisted in development of quality specifications, receiving SOP's and GMP's.
- Managed production planning and forecasting raw material volumes through stages of company growth
- Maintained inventory and safety stock volumes for pilot production
- Identified opportunities for cost savings
- Consulted in fresh-cut plant design and build-out

**Agricultural Field Representative** – Amy’s Kitchen, Santa Rosa, CA. *May 2012 – November 2014*

- Managed farmer & processor relationships to ensure high quality standards were met
- Mitigated potential losses by proactively managing harvests and vegetable processing
- Assisted in contracting, logistics, and conflict resolution by utilizing creative problem-solving skills
- Managed ingredient supply from harvest through processing plants located across U.S., Canada, Mexico, and Europe.
- Worked closely with multiple departments including Sensory, QA Raw Materials, Planning, R&D, Tech Services, Warehouse and Marketing
- Managed sales of out-of-specification material resulting in over \$400,000 in cost avoidance
- Developed a manufacturing procedure that increased a supplier’s capacity to produce a key, difficult to source ingredient by 50% which kept our plant running in an otherwise “out of stock” situation.

**Education and Farm Manager** – Sustainable Agriculture Education, Berkeley, CA. *February 2011 – May 2012*

- Scheduled and taught 4<sup>th</sup>-8<sup>th</sup> grade farm and natural resource based field trips and service learning
- Organized volunteer work activities for youth and adults
- Farm management including pest control, infrastructure maintenance, irrigation and proactively keeping site human health and safety standards
- Provide admin support for various organizational projects including grant applications, hiring, and conservation contracts.
- Curriculum development including farm field trips and in-school presentations

**Skills**

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Food Safety | Contract Manufacturing | Project Management | Contract Negotiation | Agricultural Sourcing | 3rd Party Audit Schemes | Mac & PC Proficient | Microsoft Office Suite + Outlook | Google Apps | ERP Systems | Organic & Biodynamic Certification | Customer Service | Lean Manufacturing | Forecasting

**EDUCATION**

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**Masters of Agriculture** – Graduation in *Spring 2021*

Washington State University- Pullman.

Researching weed control on small organic farms.

**Bachelor of Science, Plant Biology** – Biotechnology – *December 2010*

University of Nebraska-Lincoln:

*College of Agricultural Sciences and Natural Resources*

3.7 GPA