



**Elizabeth Kosa**  
Director

## Memorandum

**To:** The Honorable Satpal Singh Sidhu, Whatcom County Executive  
and Honorable Members of the Whatcom County Council

**Through:** Elizabeth Kosa, Director *EK*

**From:** Doug Ranney, P.E., County Engineer *DWR*  
Josh Cihak, P.E., Engineering Manger *JC*

**Date:** February 26, 2026

**Re:** Birch Bay-Lynden Rd/Kickerville Rd Intersection Safety Improvements, CRP 922005  
**Local Agency Agreement and Federal Aid Project Prospectus for Funding Obligation**

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Public Works respectfully requests that the County Council authorize the County Executive to execute a Local Agency Agreement (LAA) and the associated Federal Aid Project Prospectus (PP), between the Washington State Department of Transportation (WSDOT) and Whatcom County, to receive federal aid funds for the design phase of the Birch Bay-Lynden Rd & Kickerville Rd Intersection Safety Improvements project, CRP 922005.

### Requested Action

Enclosed for Executive signature:

- Local Agency Agreement
- Federal Aid Project Prospectus

**NOTE:** Per WSDOT's Electronic Signature Procedure, please sign the Local Agency Agreement and Project Prospectus in **blue ink**, which will allow a scanned copy of the documents to be submitted.

### Background and Purpose

This project will reconstruct the existing four-way intersection (two-way stop controlled on Kickerville Rd) as a one-lane roundabout with intersection lighting. The main purpose of constructing a roundabout is to improve motorist safety, especially by eliminating consistent crashes related to left-turning movements. Whatcom County has been awarded Highway Safety Improvement Program (HSIP) funds for both design and construction phases of the project. The Local Agency Agreement and Project Prospectus are required to obligate federal aid funds for the design phase of this project.

### Funding Amount and Source

HSIP federal aid funds will provide a total of \$119,000 for the design phase of this project. The total estimated cost for the design phase of the project is \$260,000, with \$141,000 of Local Road Funds. This project is listed as Item No. 5 on the approved 2026 Annual Construction Program.

Please contact Eric Vavra, Project Engineer, at 360-778-6287, if you have any questions/concerns regarding this request.