



Memorandum

TO: Satpal Sidhu, County Executive
FROM: Erika Lautenbach, Director
RE: Opportunity Council – Whatcom Homeless Service Center Contract Amendment #12
DATE: **APRIL 14, 2023**

Attached is a contract amendment between Whatcom County and Opportunity Council for your review and signature.

▪ **Background and Purpose**

The Whatcom Homeless Service Center (WHSC) provides coordinated entry for the homeless housing system. The WHSC makes referrals to partner agencies for housing case management services, cultivates and maintains relationships with local landlords and motel operators, and serves as liaison for homeless housing activities to the network of service providers and other community stakeholders. This amendment increases funding by \$1,113,813 for additional motel stays, rental assistance and operations, and personnel to support the increased costs of labor. This amendment also corrects the amount of funding provided for the total contract period, which was indicated incorrectly in amendment #11.

▪ **Funding Amount and Source**

Funding for this amendment is provided by the Washington State Department of Commerce Consolidated Homeless Grant (including supplemental Shelter and RRH Grant), the federal Emergency Solutions Grant (ESG-CV – CFDA 14.231), local document recording fees, and County American Rescue Plan Act (ARPA) funds (CFDA 21.027). The increase in funding for this amendment is primarily from CHG and ESG funds which expire in 2023. This amendment updates the contract budget to not exceed \$5,128,564 for the current contract period (01/01/2023 – 12/31/2023) and \$10,143,834 for the entire contract period (01/01/2021 – 12/31/2023). These funds are included in the 2023 budget. Council authorization is required as this amendment increases funding by more than 10% of the amount authorized by Council on 03/07/2023.

▪ **Differences from Previous Contracts**

Section	Revision Purpose
Exhibit A – Scope of Work	Update program outcomes and reporting requirements
Exhibit B – Compensation	<ul style="list-style-type: none"> • Increase total funding by \$1,113,813 as follows: • Increase personnel costs and subsequent indirect. • Increase CHG funds to provide support for more administrative positions and to increase availability of motel rooms for families with children • Increase Document Recording Fees to share cost of existing positions • Increase ESG-CV funding to support rental assistance for homeless and at-risk (prevention) households • Decrease ARPA funds for support positions

Please contact Christopher D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 (CDOnofri@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.