

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.

Originating Department:	35 Sheriff's Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	3520 Bureau of LE & Investigations / 352060 Boating Program
Contract or Grant Administrator:	Doug Chadwick, Undersheriff
Contractor's / Agency Name:	Washington State Parks and Recreation Commission

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202301001

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): MLE 123-421 CFDA#: 97.012

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Contract _____
 Yes No If yes, RFP and Bid number(s): _____ Cost Center: 1003512006

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

- If YES, indicate exclusion(s) below:
- Professional services agreement for certified/licensed professional. Goods and services provided due to an emergency
 - Contract work is for less than \$100,000. Contract for Commercial off the shelf items (COTS).
 - Contract work is for less than 120 days. Work related subcontract less than \$25,000.
 - Interlocal Agreement (between Governments). Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>18,476.57</u> This Amendment Amount: \$ <u>5,000.00</u> Total Amended Amount: \$ <u>23,476.57</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope:	

The Sheriff's Office received a Recreational Boating Safety (RBS) Grant from Washington State Parks and Recreation Commission to increase education and enforcement activities, encouraging greater compliance with boating safety laws in an effort to reduce boating related loss of life, personal injury, and property damage. This additional \$5,000 was awarded for providing Basic Marine Law Enforcement instructor services to WA State Parks.

Term of Contract: 1/18/23 Expiration Date: 9/30/23

Contract Routing:	1. Prepared by: <u>Donna Duling</u> Date: <u>10/6/23</u>
	2. Attorney signoff: <u>Approved via email BW/DD</u> Date: <u>10/6/23</u>
	3. AS Finance reviewed: <u>Approved via email AT/DD</u> Date: <u>10/11/23</u>
	4. IT reviewed (if IT related): _____ Date: _____
	5. Contractor signed: _____ Date: _____
	6. Submitted to Exec.: _____ Date: _____
	7. Council approved (if necessary): _____ Date: _____
	8. Executive signed: _____ Date: _____
	9. Original to Council: _____ Date: _____



Diana Dupuis
Director

STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500

TDD Telecommunications Device for the Deaf: 800-833-6388

www.parks.state.wa.us

October 2, 2023

Whatcom County Sheriff William Elfo
Public Safety Building
311 Grand Ave
Bellingham WA 98225-4048

Dear Sheriff Elfo,

On behalf of program staff and the attendees to the 2023 Basic Marine Law Enforcement Trainings, thank you for your agency contribution of an instructor to make these important trainings a success. The training is a valuable way for our state to promote safe, responsible boat operation on our waterways.

Your agency is a Subrecipient of a federal grant MLE 123-421, under the authority of 2CFR 200 and other federal terms and conditions. Under this Sub recipient contractual agreement, your agency supports the function and mission of the Recreational Boating Safety program by providing instructors to the Washington State Parks and Recreation Commission (WSPRC). I am pleased to share that the previous award amount is being increased for this period (see below).

Your agency, for providing instructor(s) to the State Parks RBS program has been awarded an **additional \$5,000.00** to your Federal Financial Assistance Grant. These funds are based on a commitment to 80 hours of instructor services. For instructor services less than 80 hours, a sum of \$500.00 per day is awarded. As WSPRC has grown the number and types of boating courses offered it has required much more support and participation from your personnel and your agency.

The additional funding is usually awarded in May, however due to my predecessor retiring and my hiring this process was on hold. The RBS funds are available for reimbursement and I have included a completed A-19 for approval and signature, then send to my office for approval and processing.

This increased amount may change from year to year based on multiple factors that may affect the Federal Financial Assistance Grants. However, it is WSPRC intention to compensate your agency for authorized reimbursable expenditures for your efforts in actively supporting Recreational Boating Safety in Washington State. Without your personnel and the support provided to them by your agency, our ability to offer basic and advanced level marine law enforcement training would be severely impacted.

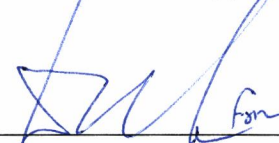
I look forward to our continued partnership in the future. The opportunity to work as a team to promote safe, responsible boat operation on our waterways is a valuable public service to our citizens. If I can be of assistance to you or your staff, please do not hesitate to call.

Kind regards,

Bryan Alexander,
Marine Law Enforcement Coordinator
Boating Program
Washington State Parks and Recreation Commission
1111 Israel Road SW, Olympia, WA 98504
Bryan.Alexander@parks.wa.gov
(360)791-4668



WHATCOM COUNTY:
Recommended for Approval:



Bill Elfo, Sheriff

10/12/23
Date

Approved as to form:

Approved via email Bw/DS 10/6/23
Prosecuting Attorney Date

Approved:
Accepted for Whatcom County:

By: _____ Date _____
Satpal Sidhu, Whatcom County Executive

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this _____ day of _____, 20 ____, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

NOTARY PUBLIC in and for the State of
Washington, residing at Bellingham.
My commission expires _____.