WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

Originating Department:	Planning & Development Services
Division/Program: *(i.e. Dept. Division and Program)*	Long Range Planning 2620/262025/2527
Contract or Grant Administrator:	Matt Aamot
Contractor's / Agency Name:	Community Attributes, Inc.

Is this a New Contract? Yes ○ No ◉

If not, is this an Amendment or Renewal to an Existing Contract? Yes ◉ No ○

If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 201811027

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____

Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ○ No ◉ If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded?
Yes ◉ No ○ If yes, Whatcom County grant contract number(s): Not yet assigned (Concurrent with this amendment)

Is this contract the result of a RFP or Bid process?
Yes ◉ No ○ If yes, RFP and Bid number(s): RFP # 18-47 (original contract RFP) Contract Cost Center: 2527

Is this agreement excluded from E-Verify? No ○ Yes ◉ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☒ Professional services agreement for certified/licensed professional.
- ☐ Contract work is for less than $100,000.
- ☐ Contract work is for less than 120 days.
- ☐ Interlocal Agreement (between Governments).
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Work related subcontract less than $25,000.
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 86,350.00

This Amendment Amount:
$ 135,000.00

Total Amended Amount:
$ 221,350.00

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

The County and cities have jointly agreed to use $135,000 from the additional state grants funds for consultant assistance with the Review and Evaluation (Buildable Lands) Program. This contract amendment between Whatcom County and Community Attributes Inc. is to provide professional services to assist with public participation, coordination, countywide planning policies, data collection and analysis, methodology, final report, and draft comprehensive plan housing element revisions.

Term of Contract: Expiration Date: June 30, 2021

Contract Routing:

1. Prepared by: BB Date: 7/1/19
2. Attorney signoff: KB Date: 7-24-19
3. AS Finance reviewed: Date:
4. IT reviewed (if IT related): Date:
5. Contractor signed: Date:
6. Submitted to Exec.: Date:
7. Council approved (if necessary): Date:
8. Executive signed: Date:
9. Original to Council: Date:

Last edited 04/11/19