

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
202310007

Originating Department:	Prosecuting Attorney's Office
Division/Program: <i>(i.e. Dept, Division and Program)</i>	2600 Prosecuting Attorney Admin
Contract or Grant Administrator:	Louise Trapp
Contractor's / Agency Name:	Thomson Reuters (West Publishing)
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input type="radio"/> No <input checked="" type="radio"/>	
Yes <input checked="" type="radio"/> No <input type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____	
Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement?	
Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: <u>N/A</u>	
Is this contract grant funded?	
Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process?	
Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Contract Cost Center: <u>2600</u>	
Is this agreement excluded from E-Verify? No <input checked="" type="radio"/> Yes <input type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below:	
<input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency	
<input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS).	
<input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000.	
<input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>212,244.10</u> (3 year term)	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when:
This Amendment Amount: \$ <u>0</u>	1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Total Amended Amount: \$ <u>212,244.10</u>	
Summary of Scope:	
Subscriber agreement for Westlaw Proflex - web based legal research tool.	
Term of Contract: 3 Years	Expiration Date: 09/30/2026

Contract Routing:	1. Prepared by: <u>Leah DeVries</u>	Date: <u>09/12/23</u>
	2. Attorney signoff: <u>CQ</u>	Date: <u>09/15/23</u>
	3. AS Finance reviewed: <u>AT</u>	Date: <u>09/15/23</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: <input checked="" type="checkbox"/>	Date: _____
	6. Submitted to Exec.: <input checked="" type="checkbox"/>	Date: <u>10/6/23</u>
	7. Council approved (if necessary): <u>AB2023-618</u>	Date: <u>9/26/23</u>
	8. Executive signed: <input checked="" type="checkbox"/>	Date: <u>10/9/23</u>
	9. Original to Council: _____	Date: _____

WHATCOM COUNTY PROSECUTING ATTORNEY

CHIEF CRIMINAL DEPUTY

Erik Sigmar

ASST. CHIEF CRIMINAL DEPUTY

Dona Bracke

CRIMINAL DEPUTIES

David Graham
Kellen Kooistra
Benjamin Pratt
Gordon Jenkins
Kacie Emerick
Jesse Corkern
Evan Sterk
Maggie Peach
Andrew Bogle
Maggie Peach
Natasha Campbell
Levi Uhrig
Samantha MacIntosh
Tom Seguine

Eric J. Richey

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311 Grand Avenue Suite 201
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(360) 778-5710 /Main Office FAX (360) 778-5711

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Karen Frakes

CIVIL DEPUTIES

Royce Buckingham
Christopher Quinn
George Roche
Brandon Waldron

CIVIL SUPPORT ENFORCEMENT DEPUTIES

Janelle Wilson/Lead

APPELLATE DEPUTIES

Kimberly Thulin
Hilary Thomas

ADMINISTRATOR

Louise Trapp

MEMO TO: Satpal Sidhu, Executive
FROM: Louise Trapp, Administrative Manager
DATE: September 13, 2023
RE: Thomson Reuters (West Publishing) Subscription Agreement

RECEIVED

OCT 06 2023

WHATCOM COUNTY EXECUTIVE'S OFFICE

Attached is a contract between Whatcom County and West Publishing for your review and signature:

- Background and Purpose:**
This is a 3-year sole source subscription contract with West Publications for online database subscriptions. This contract is based on approved budget allowances from the 2023/2024 budget for Prosecuting Attorney's Office. The subscriber agreement is attached along with the sole source designation letter. The contract expires 3 years from the date of signature.
- Funding Amount and Source:**
The funding amount for the first year is \$5,156.67 plus tax per month, with a 5 percent increase in year 2 and in year 3. The source of funding is generated by the Prosecuting Attorney's Office. The grant agreement and conditions are enclosed.
- Differences Between Previous Contract:**
This contract adds 6 additional software licenses for Westlaw Online only for our attorneys and support staff.

Please contact Louise Trapp, Administrative Manager at 360-778-5716 (ltrapp@co.whatcom.wa.us) if you have any questions or concerns regarding this request.

 THOMSON REUTERS	Order Form	Order ID: Q-07328065
	Contact your representative dan.nagan@thomsonreuters.com with any questions. Thank you.	

Sold To Account Address

Account #: 1000815803

WHATCOM COUNTY

PROSECUTOR

311 GRAND AVE STE 201

BELLINGHAM WA 98225-4038 US

“Customer”

Shipping Address

Account #: 1000815803

WHATCOM COUNTY

PROSECUTOR

311 GRAND AVE STE 201

BELLINGHAM WA 98225-4038 US

Billing Address

Account #: 1000815803

WHATCOM COUNTY

PROSECUTOR

311 GRAND AVE STE 201

BELLINGHAM, WA 98225-4038

US

This Order Form is a legal document between Customer and

- A. West Publishing Corporation to the extent that products or services will be provided by West Publishing Corporation, and/or
- B. Thomson Reuters Enterprise Centre GmbH to the extent that products or services will be provided by Thomson Reuters Enterprise Centre GmbH.

A detailed list of products and services that are provided by Thomson Reuters Enterprise Centre GmbH and current applicable IRS Certification forms are available at: <https://www.tr.com/trorderinginfo>

West Publishing Corporation may also act as an agent on behalf of Thomson Reuters Enterprise Centre GmbH solely with respect to billing and collecting payment from Customer. Thomson Reuters Enterprise Centre GmbH and West Publishing Corporation will be referred to as "Thomson Reuters", "we" or "our," in each case with respect to the products and services it is providing, and Customer will be referred to as "you", or "your" or "Client".

Thomson Reuters General Terms and Conditions apply to all products ordered, except print and is located at <http://tr.com/TermsandConditions>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Thomson Reuters General Terms and Conditions for Federal Subscribers is located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf> In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

ProFlex Products
See Attachment for details

Material #	Product	Monthly Charges	Minimum Terms (Months)
40757482	West Proflex	\$5,156.67	36

Minimum Terms

Your subscription is effective upon the date we process your order ("Effective Date") and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Attachment to the Order Form.

Post Minimum Terms

At the end of the Minimum Term, we will notify you of any change in Monthly Charges at least 60 days before each 12-month term starts. Either of us may cancel the Post-Minimum Term subscription by sending at least 30 days written notice.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Banded Product Subscriptions. You certify your total number of attorneys (full-time and part-time partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time, we reserve the right to increase your charges as applicable.

Miscellaneous

Applicable Law. If you are a state or local governmental entity, your state's law will apply, and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form shall be interpreted under Minnesota state law and any claim by one of us shall exclusively be brought in the state or federal courts in Minnesota. If you are a United States Federal Government subscriber, United States federal law will apply, and any claim may be brought in any federal court.

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government customer and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Excluded Charges And Schedule A Rates. If you access products or services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located in the below link. Excluded Charges may change from time-to-time upon 30 days written or online notice. We may, at our option, make certain products and services Excluded Charges if we are contractually bound or otherwise required to do so by a third party provider or if products or services are enhanced or if new products or services are released after the effective date of this ordering document. Modification of Excluded Charges or Schedule A rates is not a basis for termination under paragraph 9 the General Terms and Conditions.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-govt-agencies.pdf>

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Cancellation Notification Address. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Document Intelligence Product Specific Terms: The following product specific terms shall apply to the Document Intelligence products on this order form, and are incorporated by reference: www.ThomsonReuters.com/DocIntel-PST

Product Specific Terms and Information Security Controls: The following product specific terms and information security controls shall apply to the HighQ products on this order form, and are incorporated by reference:

- HighQ Product Specific Terms <http://tr.com/HighQ-PST>
- HighQ Information Security Controls <http://tr.com/HighQ-InfoSec>

Service Levels: Thomson Reuters shall provide service availability, maintenance and support for the term of the Agreement. Details are available at: <http://tr.com/HighQ-SLA>

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

Amended Terms and Conditions

Government Non-Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 30 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Acknowledgement: Order ID: Q-07328065

Satpal Sidhu
Signature of Authorized Representative for order

Whatcom County Executive
Title

Satpal Sidhu
Printed Name

10/9/2023
Date

This Order Form will expire and will not be accepted after 9/28/2023.

OK to submit after,
per attached email.
-BSR



THOMSON REUTERS

Attachment

Order ID: Q-07328065

Contact your representative dan.nagan@thomsonreuters.com with any questions. Thank you.

Payment, Shipping, and Contact Information

Payment Method:

Payment Method: Bill to Account

Account Number: 1000815803

This order is made pursuant to:

Order Confirmation Contact (#28)

Contact Name: DeVries, Leah

Email: ldevries@co.whatcom.wa.us

eBilling Contact

Contact Name Leah DeVries

Email ldevries@co.whatcom.wa.us

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

ProFlex Multiple Location Details

Account Number	Account Name	Account Address	Action
1000815803	WHATCOM COUNTY	311 GRAND AVE STE 201 BELLINGHAM WA 98225-4038 US	New

ProFlex Product Details

Quantity	Unit	Service Material #	Description
1	Each	40757482	West Proflex
31	Attorneys	42510228	Westlaw Edge National Primary Law, Enterprise access, Government
31	Attorneys	42077755	Westlaw All Analytical, Enterprise access, Government
31	Attorneys	42086514	Gvt - PeopleMap Reports for Government on Westlaw
31	Attorneys	41974282	Gvt Drafting Assistant For Government (Westlaw PRO™)

Account Contacts

Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
Leah	DeVries	ldevries@co.whatcom.wa.us	EML PSWD CONTACT

Lapsed Products

Sub Material	Active Subscription to be Lapsed
40757481	West Proflex

Charges During Minimum Term

Material #	Product Name	Year 1 Charges per Billing Freq	% incr Yr 1-2*	Year 2 Charges per Billing Freq	% incr Yr 2-3*	Year 3 Charges per Billing Freq	% incr Yr 3-4*	Year 4 Charges per Billing Freq	% incr Yr 4-5*	Year 5 Charges per Billing Freq	Billing Freq
40757482	West Proflex	\$5,156.67	5.00%	\$5414.50	5.00%	\$5685.22	N/A	N/A	N/A	N/A	Monthly

Charges During Minimum Term

Pricing is displayed only for the years included in the Minimum Term. Years without pricing in above grid are not included in the Minimum Term. Refer to your Order Form for the Post Minimum Term pricing. Refer to Order Form for Billing Frequency Type.

Billie Sue Rinn

From: Leah DeVries
Sent: Friday, October 06, 2023 2:13 PM
To: Billie Sue Rinn
Subject: Thomson Reuters Contract

Hello,

This was Dan's response, it sounds like it's fine as is:

Hi Leah,

Thank you for noting that – I can send an updated copy of the Agreement with a new date, however it won't be an issue to submit this as-is. I've already spoken with my processing team and informed them that there was a delay, so as long as we submit it this month there won't be a problem.

Thank you!

Leah DeVries – Coordinator II

Whatcom County Prosecuting Attorney's Office
311 Grand Avenue, Ste. 201, Bellingham, WA 98225
Main: 360.778.5710 | Direct: 360.778.5728
ldevries@co.whatcom.wa.us



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WHATCOM COUNTY PROSECUTING ATTORNEY

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ASST. CHIEF CRIMINAL DEPUTY

Dona Bracke

CRIMINAL DEPUTIES

David Graham
Kellen Kooistra
Benjamin Pratt
Gordon Jenkins
Kacie Emerick
Jesse Corkern
Evan Sterk
Maggie Peach
Andrew Bogle
Maggie Peach
Natasha Campbell
Levi Uhrig
Samantha MacIntosh
Tom Seguine

Eric J. Richey

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Janelle Wilson/Lead

APPELLATE DEPUTIES

Kimberly Thulin
Hilary Thomas

ADMINISTRATOR

Louise Trapp

MEMO TO: Brad Bennett, Finance Manager

FROM: Louise Trapp, Administrative Manager

DATE: September 13, 2023

RE: Sole Source Approval – Thomson Reuters (West Publishing) Subscription Agreement

Attached is the West Publishing subscriber agreement that will require the Executive’s approval and your approval as to having sole source standing. Also attached, is the sole source letter from West Publishing. This agreement renews and replaces last year’s contract for on-line research, which expires on 9/30/23. This agreement has a 3 year (36 months) term, which includes a 5 % increase in both year 2 and year 3. The renewal subscription provides web-based access to proprietary legal materials giving our attorney’s and staff a tool that facilitates efficient legal research.

West Publishing, which is a division of Thomson Reuters Inc, a Canadian corporation, has been designated as a sole source provider for web-based, legal research since June of 2004. West Publishing is considered the foremost provider of integrated information solutions to the U.S. legal market and has been doing so for more than 135 years. While there are other on-line research tools, West Publishing is the only company that can provide the treatises/series that are critical to our legal practice. The following is a partial list of the (proprietary) content we have access to through our current subscriber agreement: Washington Practice, Annotated Revised Code of Washington, Washington Digest, Pacific Reporter and McQuillin Municipal Corporations.

We have also asked to cancel our printed subscription as everything we need is offered online. That subscription was approximately \$820.68 per month. This new contract will be a 3 year contract with year 1 costing \$5,156.67 plus tax per month, year 2 will be \$5,414.50 plus tax per month and year 3 will be \$5,685.22 plus tax per month.

Please provide your written decision below:

SOLE SOURCE DESIGNATION:

Approved: Satyaal Saha Dated: 10/9/23

Please contract Louise Trapp, Administrative Manager at 360-778-5716 (ltrapp@co.whatcom.wa.us) if you have any questions or concerns regarding this request.



THOMSON REUTERS®

Dan Nagan
Account Manager

610 Opperman Dr.
Eagan, MN 55123
Phone: 763.326.4192
Dan.Nagan@tr.com

September 13, 2023

Leah DeVries
Whatcom County Prosecuting Attorney's Office
311 Grand Avenue, STE. 201
Bellingham, WA 98225

RE: Sole Source Designation – Thomson Reuters Westlaw Edge

Dear Leah,

Thomson Reuters is pleased to provide you with information concerning Westlaw. The purpose of this letter is to confirm that Thomson Reuters is the sole source provider for the exclusive content, features, and services listed herein.

West Publishing Corporation, a Thomson Reuters business, is the foremost provider of integrated information solutions to the U.S. legal market and has been providing research materials to the legal and professional community for 150 years.

Westlaw Edge provides the most advanced citator service, the easiest way to see statutory changes, and integrated litigation analytics, all powered by state-of-the-art artificial intelligence and built upon more than 100 years of editorial enhancements.

Westlaw Edge provides access to the following **exclusive features**:

- **Submit to Quick Check - Selected Text**—Locate relevant authority faster by highlighting significant text in the document you're viewing and get recommendations for relevant authority without leaving your research process.
- **Compare Text Tool**—Compare the language of documents across many content sets.
- **Concurring and Dissenting Opinion Shading**—Instantly know if your search language is in the cases' main opinion, or rather in the concurrence or dissent.
- **West Key Number System**— The West Key Number System is the master classification system of U.S. law and is widely regarded as the cornerstone of effective legal research. It helps users to quickly locate and identify cases with the same or similar legal concepts and principals in any jurisdiction in the U.S., utilizing the West

National Digest System, which contains editorial summaries commonly referred to as headnotes.

- **KeyCite Citator Service**—KeyCite is a full-service citator that helps users determine whether a proposition is good law by tracing the history of a case, statute, patent, or federal administrative decision. KeyCite also retrieves all citing references, which include cases, statutes, administrative materials, and secondary sources.
- **Research Recommendations**—Based upon documents the user has interacted with during their session, Westlaw will recommend additional primary and secondary law as well as Key Numbers.
- **Snapshots**—Westlaw gives snapshots of companies, legal professionals, and popular statutes.
- **Folder Analysis**—Westlaw makes suggestions, identifying the legal issues present through automatic analysis of cases and statutes in a folder. Users can view additional recommended cases and statutes, see a visual representation of issues, and navigate documents by issue.
- **Research Report**—Westlaw assembles professional reports, summarizing research in users' folders. Users can navigate reports with Table of Contents links, display all notations (including shared notes), and edit notes from the summary screen.
- **Reference Attorneys**—Bar-admitted legal research experts are available to assist users with any stage of legal research by providing time-saving guidance.
- **Authoritative content**—With the most trusted primary law resources and leading analytical titles that are cited most often in court—all in one place and always available—researchers have access to all of the relevant information they need to answer a legal question.
- **Attorney editor enhancements**—For more than a century, our attorney editors have been analyzing, summarizing, and classifying the law. By developing proprietary innovations like the West Key Number System, KeyCite, headnotes, and Notes of Decisions, we make the content better organized and connected so it's easier for researchers to find accurate answers quickly.
- **Industry-defining technology**—Our research innovations, such as WestSearch, the award-winning mobile app, Folder Analysis, Research Recommendations, Law Summaries, and Graphical Statutes connect content and our proprietary analysis of the law in unparalleled ways so that legal professionals can conduct research faster and with more accuracy. Advanced, yet intuitive, easy-to-use functionality also helps researchers be more efficient.

EXCLUSIVE CONTENT

- **Washington Practice Series** – A series written by local experts which furnishes a practical, informative survey of Washington civil and criminal practice.
- **Editorial Enhancements**—For more than a century, Westlaw attorney editors have been providing editorial enhancements to case law, statutes, and other legal materials, which includes providing the most exhaustive verification and correction process in the



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- **National Reporter System**—Since 1879, West's National Reporter System has compiled and organized federal and state case law into a cohesive body of law that can be researched within and across jurisdictions. West's National Reporter System is available exclusively on Westlaw.
- **Graphical Statutes/Interactive Timeline**— Graphical Statutes revolutionizes statute research by charting legislative changes and linking related documents in an easy-to-read display. From a single screen, researchers can easily track changes in the law, locate relevant legislative history materials, read important case law, and check for possible amendments. Graphical Statutes is available for USCA and the statutes for select states.
- **Uniform Laws Annotated (ULA)**—The ULA provides an extensive reference to the text of uniform laws, prepared under the sponsorship of the National Conference of Commissioners on Uniform State Laws and the American Law Institute. ULA examines acts recommended for adoption in all states, pinpoints state variations, and includes annotations to cases decided in adopting jurisdictions.
- **Corpus Juris Secundum (CJS)**—CJS helps researchers understand unfamiliar areas of law by providing links to cases, statutes, regulations, key numbers, restatements, and more. CJS covers the full breadth and depth of the law, is cited to tens of thousands of times by the courts and is fully integrated with the West Key Number System.
- **American Jurisprudence: Full Library**—Only Westlaw provides access to the full collection of AmJur resources, including *American Jurisprudence 2nd*, *American Jurisprudence Proof of Facts*, *American Jurisprudence Trials*, and *American Jurisprudence Pleadings and Practice Forms*. These resources provide fast, authoritative answers to many aspects of civil, criminal, substantive, and procedural law.

Our company purpose is to *Inform the Way Forward*, which reflects our commitment to serve professionals, advance critical institutions, and build trust through our products and with our actions. I would be happy to further discuss Westlaw's capabilities with you. If you have any questions concerning this document or require additional information, please do not hesitate to contact me.

Sincerely,

Dan Nagan