



**Community Development Block Grant
CONTRACT CLOSE OUT REPORT – LOCAL ASSISTANCE PROGRAM**

1. Contract Number: 20-62210-044
2. Grantee Jurisdiction: Whatcom County
3. Chief Administrative Official and Title: Satpal Sidhu, County Executive
4. CDBG Contract End Date or Project Completion Date: 12/31/2024
5. Final Public Hearing Date: [date]
6. Brief project summary and results achieved: Microenterprise Assistance Program with Opportunity Council The project provided microenterprise assistance to 21 farm- and food-based businesses.
7. Service area of the activity(s): Whatcom and Skagit counties

The chief administrative official of the grantee jurisdiction certifies that:

1. The financial information and data provided in this report is accurate as of the signature date indicated below.
2. The project was completed in accordance with the grant contract and scope of work.
3. A final public hearing was conducted to assess project performance.
4. Records supporting the information provided in this report will be maintained for a minimum of six (6) years from final closeout and made available upon request.
5. The CDBG Program can use or reproduce all media material provided by the grantee.

In the event audits disclose disallowable costs, the Washington State Department of Commerce shall retain the right to recover an appropriate amount of costs after fully considering the recommendations on disallowed costs resulting from the final audit.

Signature:

Chief Administrative Official

Date

FINANCIAL SUMMARY

Budget Summary				
HUD IDIS Activity Number, Budget Code and Description (See the project A-19 invoice voucher information)		Expenditures		
IDIS Activity #	Budget Code and Description	Budget Amount	Funds Expended	Balance*
8271	14C – Microenterprise Assist.	\$250,000.00	\$236,002.54	\$13,997.46

*Any dollar amount reflected in the Total CDBG Balance column will be de-obligated and returned to the CDBG Program.

PROGRAM INCOME

<p>1. Will this project generate program income? Any loan repayments will be retained by the Opportunity Council and are not classified as program income.</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>2. If "Yes" to question 1, have you submitted a Program Income Reuse Plan to your CDBG project manager?</p> <p>For detail on program income and content of a Program Income Reuse Plan, see Section 4 CDBG Management Handbook.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No