

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

(2026 Experimental CIS)

Whatcom County Contract No.

Department:	
Division:	
Program:	
Contract or Grant Administrator:	
Contractor's / Agency Name:	

FUND:

Cost Center(s):

Type of Contract:

Start Date:

Work Order:

Expiration Date:

If yes, WC Grant Contract
Number:

Term of Contract:

Duration of Contract (In Days):

Is this contract not a grant itself, but is funded by a Grant?

Procurement Method:

Subject To Review By Council?

If applicable , RFP and Bid Number(s):

Subject To E-verify?

Federal Reimbursement is:

Fill this section as applicable for Grant Contracts:

Revenue Account:

Grantor Agency's Contract #:

ALN #: (Federal Grants Only)

If Sub-Recipient Risk Assessment Required, File Location:

Contract Amount (Sum of original contract
amount and any prior amendments):

\$

This Amendment Amount:

\$

Total Amended Amount:

\$

Expense Contract (County pays out)

Revenue Contract (County receives funds)

INTERNAL CONTROLS AND REVIEW SEQUENCE:

1. DEPARTMENT/DIVISION HEAD OR PROGRAM MANAGER CERTIFIES:

1. Purchasing method and threshold comply with County policy
2. Public purpose is evident and consistent with program
3. Scope of work is understandable and measurable
4. Grant / funding requirements are incorporated (if applicable)
5. Compensation terms are clear and reasonable for services provided
6. Agreement aligns with applicable state law, county code, and county policy
7. Budget authority exists (or plan in place – transfer/supplemental)
8. Copy of Contract submitted for Review is Complete (Memo, CIS, Contract)

Certified by:

Date:

2. FINANCE / LEGAL / IT REVIEW:

Risk / Special Review Triggers: (Preparer fills)

Template Used:

- IT / software / hosted data (route to IT)
- Public works / prevailing wage applies
- Real property / lease / easement / interlocal
- Non-standard insurance or indemnity requested
- Other

IT APPROVED (IF IT RELATED):

Date:

ATTORNEY APPROVED:

Date:

AS-FINANCE APPROVED:

Date:

Tip: It is generally best practice to route to PA, FN, and IT Review Simultaneously

3. COUNCIL APPROVAL: (IF REQUIRED)

IF COUNCIL APPROVAL IS REQUIRED:

Agenda Bill:

Date to be seen at Council:

4. Executive Contract Review / Routing For Signatures

Contractors Email:

Date Contractor Signed:

Exec Contract Review:

5. Date signed by County Executive:

Retention:
(Council Office
Use only)

FIRST AMENDMENT TO INTERLOCAL AGREEMENT

INTERLOCAL AGREEMENT REGARDING CITY OF BELLINGHAM- WHATCOM COUNTY COMMISSION ON DOMESTIC & SEXUAL VIOLENCE

The **CITY OF BELLINGHAM**, ("City"), and **Whatcom County** ("County"), in consideration of the mutual covenants herein, agree as follows:

1. **EXISTING AGREEMENT MODIFIED:** The City and the County are parties to that certain Interlocal Agreement Regarding City of Bellingham-Whatcom County Commission on Domestic & Sexual Violence, dated February 5, 2019 ("Agreement"). The parties hereby amend that Agreement to as detailed below.
2. **AMENDMENTS TO EXISTING AGREEMENT:** The Agreement is amended in the following respects:

2.1. Section III.A of the Agreement is amended as follows. Changes are shown in strikethrough/underline format.

III. COMPOSITION, ORGANIZATION, AND STAFFING

- A. **Composition and Terms of Members.** The Commission shall consist of up to ~~34~~ 35 members. The following officials shall be designated government or organizational representatives on the Commission:

1. Whatcom County Prosecutor;
2. Whatcom County Sheriff;
3. Bellingham Police Chief;
4. Bellingham City Attorney or designee
5. Bellingham Municipal Court Administrator;
6. Whatcom County Superior Court Administrator;
7. Whatcom County Public Health Director;
8. Whatcom County Public Defender;
9. Whatcom County District Court Probation Administrator;
10. Designated Representative-DSHS/Community Service Office;
11. Designated Representative-Department of Children, Youth, and Families;
12. One chief executive officer from the cities in Whatcom County other than Bellingham, selected by a majority vote of the eligible chief executive officers;
13. One Police Chief from the cities in Whatcom County other than Bellingham, selected by a majority vote of the eligible police chiefs;
14. One Superintendent from the school districts in Whatcom County, selected by a majority vote of the eligible superintendents;
15. Designated Representative, Whatcom County School Districts

16. Designated Representative, Lummi Nation;
17. Designated Representative, Nooksack Tribe; and
18. Executive Director, Community-based sexual assault and/or domestic violence victim service agency.
19. Designated Representative, Whatcom Racial Equity Commission

Additional members shall be selected by the Mayor and County Executive from among members of the community who have an interest in, or are impacted by, domestic violence and/or sexual assault. Such additional members must be ~~registered voters, and~~ residents of Whatcom County if appointed by the County Executive, or the City of Bellingham if appointed by the Mayor. The Mayor and County Executive shall each appoint ~~seven~~ eight members ("Additional Members") to include the following:

1. One sexual assault or domestic violence victim service provider;
2. Two human service providers, including, but not limited to, educators, victim or offender services, clergy or religious leaders, and early childhood education providers;
3. One representative of an institution of higher education;
4. One health care provider; and
5. ~~Two~~ Three representatives from the community at large.

The County Executive appointment shall be subject to confirmation by a majority of the County Council as per Whatcom County Charter 3.23. The City Mayoral appointment shall be subject to confirmation by a majority of the City Council.


In seeking and selecting Additional Members for the Commission, the Mayor and County Executive shall attempt to reflect the racial, ethnic, economic, and geographical diversity of the community. The executive officers of the Parties may, by written agreement and addendum to this Agreement, increase or decrease the number or members or the community interests represented by such members following a recommendation by the Commission.

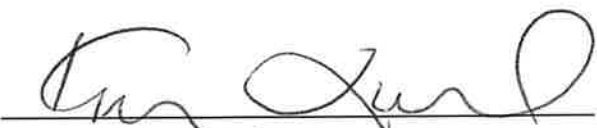
Terms of the non-government members and those government members selected by majority vote of designated groups shall be four years. Non-government members shall be limited to serving two full consecutive terms; members who have previously served two full consecutive terms may be reappointed after one full year of non-membership. Members may be removed by the appointing authority. Each member shall continue to serve until a successor has been appointed. None of the limitations on terms set forth in this paragraph shall apply to the executive director of the sexual assault and/or domestic violence victim service agency.

3. **TERMS AND CONDITIONS OF EXISTING AGREEMENT REMAIN THE SAME:** The parties agree that, except as specifically provided in this modification, the terms and conditions of the Agreement remain unchanged and continue in full force and effect.

EXECUTED for the CITY OF BELLINGHAM, this 14th day of Aug, 2025:


Approved as to Form:


Office of the City Attorney


Mayor

Attest:


Finance Director


Department Head

Approved as to Form for Whatcom County:

Prosecuting Attorney

Accepted for Whatcom County:

Satpal Sidhu, County Executive