

**Whatcom County
Auditor's Office**

Whatcom County Courthouse
311 Grand Avenue, Suite 103
Bellingham, WA 98225-4038



Stacy Henthorn

County Auditor


Amy Grasher

Chief Deputy Auditor

MEMORANDUM

Date: July 23, 2025

To: Satpal Sidhu, County Executive

From: Stacy Henthorn 

RE: Contract Amendment with Runbeck Election Services for ongoing operation of the Runbeck Agilis Sorting System

Enclosed is a contract amendment between Whatcom County and Runbeck Election Services (hereinafter referred to as Runbeck), for your review and signature.

▪ **Background and Purpose**

Whatcom County has a contract for services with Runbeck, Contract No. 202005011. The Runbeck Agilis Sorting System is essential in the intake of incoming ballot return envelopes for signature verification.

THIS AMENDMENT is to the Contract between Whatcom County and Runbeck dated May 26, 2020 and designated "Whatcom County Contract No. 202005011". This amendment is to add Exhibit B-4A which outlines the 4 year pricing of the Software License and the Equipment Maintenance and Support Services provisions shall continue with the original contract for services (202005011).

▪ **Funding Amount and Source**

These services are included in the Elections Reserve Fund base budget.

Contact Stacy Henthorn for questions regarding this amended contract.

Encl.