

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No. _____

Originating Department: _____	
Division/Program: (i.e. Dept. Division and Program) _____	
Contract or Grant Administrator: _____	
Contractor's / Agency Name: _____	
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____	
Does contract require Council Approval? Yes No If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract Yes No If yes, RFP and Bid number(s): _____ Cost Center: _____	
Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ _____ This Amendment Amount: \$ _____ Total Amended Amount: \$ _____	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	
Term of Contract: _____	
Expiration Date: _____	

Contract Routing:	1. Prepared by: _____	Date: _____
	2. Attorney signoff: _____	Date: _____
	3. AS Finance reviewed: _____	Date: _____
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Executive contract review: _____	Date: _____
	7. Council approved, if necessary: _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

RETURN TO:

DOCUMENT TITLE:

RELINQUISHMENT OF FOOT TRAIL EASEMENT

REFERENCE NUMBER OF RELATED DOCUMENT:

AF No. 2070602895

GRANTOR:

Whatcom Land Trust, a Washington nonprofit corporation

GRANTEE:

Whatcom County, a Washington municipal corporation

ABBREVIATED LEGAL DESCRIPTION:

PNT GOVT 1-LESS ROADS, T37N, R5E, SEC 22

ASSESSOR'S TAX PARCEL NUMBER(S):

3705221990540000

RELINQUISHMENT OF FOOT TRAIL EASEMENT

THIS **RELINQUISHMENT OF FOOT TRAIL EASEMENT (“Agreement”)** is made and entered into this ____ day of _____, 2026, by and between WHATCOM LAND TRUST, a Washington nonprofit corporation the (“Grantor” or “WLT”) and WHATCOM COUNTY, a Washington municipal corporation (“Grantee” or “County”). Grantor and Grantee may be referred to herein individually as “Party” or collectively as “Parties.”

RECITALS

WHEREAS, the County owns the real property commonly known as 6324 Saxon Road, Acme, Washington 98220 (“Carrasco Property”), and legally described in the attached **Exhibit A**, which is incorporated herein by reference; and

WHEREAS, the County purchased the property in December 2023 from Ken Carrasco and Mariann Brown (“Previous Owners”); and

WHEREAS, on June 11, 2007, the Previous Owners granted WLT a Foot Trail Easement, recorded under Whatcom County Auditor’s File No. 2070602895 (“Foot Trail Easement”); and

WHEREAS, the Foot Trail Easement specified that it was for a period of ten (10 years), and thus has expired; and

WHEREAS, the County has received a grant from the Washington State Recreation Office related to the Carrasco Property, the terms of which require the County to remove from the property title any unnecessary encumbrances, including the Foot Trail Easement; and

WHEREAS, WLT wishes to formally relinquish the Foot Trail Easement; and

WHEREAS, the above recitals are a material part of this Agreement.

NOW, THEREFORE, the Parties hereby agree as follows:

1. **Relinquishment of Foot Trail Easement.** Grantor hereby terminates, releases, and relinquishes all their rights and interests in the Foot Trail Easement.
2. **Binding Effect.** This Agreement shall run with the land and shall be binding on all future owners of the Carrasco Property.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first above written.

EXHIBIT A

LEGAL DESCRIPTION OF CARRASCO PROPERTY

GOVERNMENT LOT 1, SECTION 22, TOWNSHIP 37 NORTH, RANGE 5 EAST OF
W.M., EXCEPTING THEREFROM COUNTY ROAD NO. 566, ALSON KNOWN AS
SAXON ROAD

SITUATE IN COUNTY OF WHATCOM, STATE OF WASHINGTON
APN 370522199054