

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No. \_\_\_\_\_

Originating Department:	Whatcom County Superior Court Administration
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Juvenile Court
Contract or Grant Administrator:	David Reynolds
Contractor's / Agency Name:	Children's Home Society of Washington

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes  No   
 Yes  No  If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: \_\_\_\_\_

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes  No  If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded? Yes  No  If yes, Whatcom County grant contract number(s): \_\_\_\_\_ New Grant and Contract

Is this contract the result of a RFP or Bid process? Contract  
 Yes  No  If yes, RFP and Bid number(s): \_\_\_\_\_ Cost Center: 1967

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- |   |  |
|---|--|
| <input type="checkbox"/> Professional services agreement for certified/licensed professional. | <input type="checkbox"/> Goods and services provided due to an emergency     |
| <input checked="" type="checkbox"/> Contract work is for less than \$100,000.                 | <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). |
| <input type="checkbox"/> Contract work is for less than 120 days.                             | <input type="checkbox"/> Work related subcontract less than \$25,000.        |
| <input type="checkbox"/> Interlocal Agreement (between Governments).                          | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.  |

Contract Amount:(sum of original contract amount and any prior amendments):  
 \$ 42,536.78  
 This Amendment Amount:  
 \$ \_\_\_\_\_  
 Total Amended Amount:  
 \$ 42,536.78

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when**:

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

**Summary of Scope:**

Children's Home Society of Washington will reimburse Whatcom County Superior Court up to \$42, 536.78 for the contract period for services rendered in support of the Parents for Parent Program. Whatcom County Superior Court has contracted with Children's Home Society of Washington since 2015 in order to provide the Parents for Parents program.

Term of Contract: 1 year Expiration Date: June 30, 2024

- |                   |  |                        |
|-------------------|--|------------------------|
| Contract Routing: | 1. Prepared by: <u>Stephanie Kraft</u>                 | Date: <u>7/18/2023</u> |
|                   | 2. Attorney signoff: <u>Approved by Email/KF/SK</u>    | Date: <u>7/18/2023</u> |
|                   | 3. AS Finance reviewed: <u>Approved by Phone/AT/SK</u> | Date: <u>7/24/2023</u> |
|                   | 4. IT reviewed (if IT related): _____                  | Date: _____            |
|                   | 5. Contractor signed: _____                            | Date: _____            |
|                   | 6. Executive contract review: _____                    | Date: _____            |
|                   | 7. Council approved, if necessary: _____               | Date: _____            |
|                   | 8. Executive signed: _____                             | Date: _____            |
|                   | 9. Original to Council: _____                          | Date: _____            |