

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
9909009-28

Originating Department:	WSU Extension
Division/Program: (i.e. Dept, Division and Program)	
Contract or Grant Administrator:	Shawna Beese
Contractor's / Agency Name:	Washington State University
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input type="radio"/> No <input checked="" type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 9909009	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ ALN: _____	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: _____	
Is this agreement excluded from E-Verify? No <input checked="" type="radio"/> Yes <input type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ 3,542,793.90 This Amendment Amount: \$ 282,570.00 Total Amended Amount: \$ 3,825,050.90	Council approval required for: all property leases, all Interlocal agreements, contracts or bid awards exceeding \$75,000, and grants exceeding \$40,000 and and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This amendment continues the shared agent and program costs for WSU Whatcom County Extension for 2026, incorporating funds from the Whatcom County Health Department, Solid Waste Division, Public Works Flood Fund and Stormwater Division.	
Term of Contract: 12 months	Expiration Date: December 31, 2026

Contract Routing:	1. Prepared by: Shawna Beese	Date: Nov 3, 2025
	2. Attorney signoff: Brandon Waldron	Date: 11/19/25
	3. AS Finance reviewed: Brad Bennet	Date: 11/18/2025
	4. IT reviewed (if IT related):	Date: _____
	5. Contractor signed:	Date: _____
	6. Executive contract review: Jogan	Date: 11/21/2025
	7. Council approved, if necessary: an2025-791	Date: **11/18/2025
	8. Executive signed:	Date: 11/21/25
	9. Original to Council:	Date: _____

WHATCOM COUNTY
WSU Whatcom County Extension
600 Dupont Street, Suite A
Bellingham WA 98225



Shawna Beese
Director

MEMORANDUM

TO: Satpal Singh Sidhu, County Executive

FROM: Shawna Beese, Director 

RE: Memorandum of Agreement Amendment

DATE: November 3, 2025

Enclosed is the necessary paperwork for an amendment of this year's MOA with Washington State University.

▪ **Background and Purpose**

Continue to share costs of faculty and educator positions in Whatcom County Extension serving Whatcom County.

Continue cost sharing in Water Resource, Strengthening Families and Community Horticulture programs through agreements with Health Department and Public Works.

▪ **Funding Amount and Source**

2026 Whatcom County General Fund budget for Whatcom County WSU Extension, along with \$65,000 from the Health Department, Solid Waste Division, \$35,000 from the Natural Resources Flood Grant, \$10,000 from Public Work Stormwater and \$90,000 for the Strengthening Families program from the Health Department.

▪ **Differences from Previous Contract**

An increase of \$ 0.00

We greatly appreciate the partnership we share with Whatcom County. Please contact me on my cell at 509-844-4729, or via email at shawna.beese@wsu.edu, if you have any questions or concerns regarding the terms of this agreement.

Encl.

Whatcom County Contract No.

9909009- 28

Amendment No. 28
Whatcom County Contract No. 9909009
CONTRACT BETWEEN WHATCOM COUNTY AND
WASHINGTON STATE UNIVERSITY

THIS AMENDMENT is to the Contract between Whatcom County and Washington State University dated September 22, 1999 and designated "Whatcom County Contract No.9909009". In consideration of the mutual benefits to be derived, the parties agree to the following:

Appendix A to this agreement is amended as set forth in the Amended Appendix A

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2026, regardless of the date of signature.

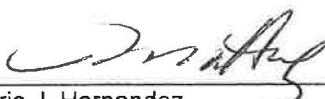
IN WITNESS WHEREOF, Whatcom County and Washington State University have executed this Amendment on the date and year below written.

DATED this 22nd day of December, 2025.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Washington State University



Maria J. Hernandez
Associate Vice President
Office of Research Support and Operations

WHATCOM COUNTY:

Approved as to form:

B. Waldron 11.18.25

Prosecuting Attorney

Date

Approved:

Accepted for Whatcom County:

Satpal Singh

By: _____

Satpal Singh Sidhu
Whatcom County Executive

CONTRACTOR INFORMATION:

Maria J. Hernandez
Associate Vice President
Office of Research Support and Operations
Washington State University

Mailing Address:
ORSO
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Pullman, WA 99164-1060

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Contact FAX: (509) 335-0890
E-mail: orso@wsu.edu

