

## WHATCOM COUNTY PROSECUTING ATTORNEY

### CHIEF CRIMINAL DEPUTY

Erik Sigmar

### ASST. CHIEF CRIMINAL DEPUTY

Dona Bracke

### CRIMINAL DEPUTIES

David Graham  
Kellen Kooistra  
Benjamin Pratt  
Gordon Jenkins  
Kacie Emerick  
Jesse Corkern  
Evan Sterk  
Maggie Peach  
Andrew Bogle  
Maggie Peach  
Natasha Campbell  
Levi Uhrig  
Samantha MacIntosh  
Tom Seguine

### Eric J. Richey

Whatcom County Courthouse  
311 Grand Avenue Suite 201  
Bellingham, WA 98225-4079  
(360) 778-5710 /Main Office FAX (360) 778-5711

### CHIEF CIVIL DEPUTY

Karen Frakes

### CIVIL DEPUTIES

Royce Buckingham  
Christopher Quinn  
George Roche  
Brandon Waldron

### CIVIL SUPPORT ENFORCEMENT DEPUTIES

Janelle Wilson/Lead

### APPELLATE DEPUTIES

Kimberly Thulin  
Hilary Thomas

### ADMINISTRATOR

Louise Trapp

MEMO TO: Satpal Sidhu, Executive

FROM: Louise Trapp, Administrative Manager

DATE: September 13, 2023

RE: Thomson Reuters (West Publishing) Subscription Agreement

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Attached is a contract between Whatcom County and West Publishing for your review and signature:

- **Background and Purpose:**

This is a 3-year sole source subscription contract with West Publications for online database subscriptions. This contract is based on approved budget allowances from the 2023/2024 budget for Prosecuting Attorney's Office. The subscriber agreement is attached along with the sole source designation letter. The contract expires 3 years from the date of signature.

- **Funding Amount and Source:**

The funding amount for the first year is \$5,156.67 plus tax per month, with a 5 percent increase in year 2 and in year 3. The source of funding is generated by the Prosecuting Attorney's Office. The grant agreement and conditions are enclosed.

- **Differences Between Previous Contract:**

This contract adds 6 additional software licenses for Westlaw Online only for our attorneys and support staff.

Please contact Louise Trapp, Administrative Manager at 360-778-5716 ([ltrapp@co.whatcom.wa.us](mailto:ltrapp@co.whatcom.wa.us)) if you have any questions or concerns regarding this request.

Service Contract

PRO\_MEMO\_West Publishing\_100123