

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
202304008 - 1

Originating Department:	Juvenile Court Administration
Division/Program: (i.e. Dept. Division and Program)	Special Sex Offender Disposition Alternative (SSODA)
Contract or Grant Administrator:	Stephanie Kraft, Administrator
Contractor's / Agency Name:	L&L Counseling and Consultation, PLLC
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: <u>202304008</u>	
Does contract require Council Approval? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, Whatcom County grant contract number(s): <u>202307008</u>	
Is this contract the result of a RFP or Bid process? Contract _____ Cost Center: <u>1950</u> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s): _____	
Is this agreement excluded from E-Verify? No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional. <input checked="" type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>35,000</u> This Amendment Amount: \$ <u>35,000</u> Total Amended Amount: \$ <u>70,000</u>	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This amendment renews the terms of the current agreement through 2024 to provide evaluation and treatment services to youth referred to or sentenced under the Special Sex Offender Disposition Alternative (SSODA). SSODA services are funded out of the consolidated services contract with DCYF. Due to the limited number of certified sex offender treatment providers available to serve juveniles in Whatcom County at this time, L&L Counseling and Consultation has been approved as a sole source to deliver services under this contract.	
Term of Contract:	<u>01/01/2024</u>
Expiration Date:	<u>12/31/2024</u>

Contract Routing:	1. Prepared by: <u>Kelly Dahl</u>	Date: <u>10/17/2023</u>
	2. Attorney signoff: <u>Approved by e-mail / KF</u>	Date: <u>10/18/23</u>
	3. AS Finance reviewed: <u>Approved by Andrew Tan</u>	Date: <u>12/22/23</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: <u>1/29/2024</u>
	6. Submitted to Exec.: <input checked="" type="checkbox"/>	Date: <u>1/29/24</u>
	7. Council approved (if necessary): <u>AB2024-052</u>	Date: <u>1/23/24</u>
	8. Executive signed: _____	Date: <u>1/29/2024</u>
	9. Original to Council: _____	Date: _____


**WHATCOM COUNTY**  
**Superior Court Administration**  
**Juvenile Division**  
311 Grand Avenue, Suite 501  
Bellingham, WA 98225  
TEL: (360) 778-5490



**Stephanie Kraft**  
Director

## MEMORANDUM

**TO:** Satpal Sidhu, County Executive

**FROM:** Stephanie Kraft, Administrator for Superior Court Administration 

**RE:** Amendment to Professional Services Contract

**DATE:** December 28, 2023

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Attached is a contract amendment between Whatcom County and L&L Counseling and Consultation for your review and signature.

### Background and Purpose

L&L Counseling and Consultation provides evaluations and treatment services for youth referred to or sentenced under the Special Sex Offender Disposition Alternative (SSODA) in Whatcom County Juvenile Court. The purpose of this amendment is to renew the terms of the current contract through December 31, 2024. Due to the limited number of certified sex offender treatment providers available to serve juveniles in Whatcom County at this time, L&L Counseling and Consultation has been approved as a sole source to deliver services under this contract.

### Funding Amount and Source

This contract is funded out of the Special Sex Offender Disposition Alternative portion of the State Consolidated Juvenile Services contract and will not exceed \$35,000 for the term of the amendment.

### Differences from Previous Contract

This amendment renews the terms of the current contract with L&L Counseling and Consultation through the end of 2024. The scope of work and compensation remain unchanged.

Please contact me at extension 5496 if you have any questions or concerns regarding the terms of this agreement.

Encl.

Whatcom County Contract No.  
202304008-1

Amendment No. 1  
Whatcom County Contract No. 202304008 - 1  
CONTRACT BETWEEN WHATCOM COUNTY AND L&L COUNSELING AND CONSULTATION, PLLC

THIS AMENDMENT is to the Contract between Whatcom County and L&L Counseling and Consultation, PLLC, dated April 10, 2023, and designated "Whatcom County Contract No. 202304008". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment renews the terms of this Agreement through December 31, 2024. Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2024, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and L&L Counseling and Consultation, PLLC, have executed this Amendment on the date and year below written.

DATED this \_\_\_\_\_ day of 1/29/2024, 20\_\_\_\_\_.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

**CONTRACTOR:**

DocuSigned by:  
Matthew Platte 1/29/2024  
56EFC2627B8B431  
Matthew Platte DBA  
L&L Counseling and Consultation, PLLC

L&L Counseling and Consultation, PLLC  
1624 Grove Street, Suite E  
Marysville, WA 98270  
Phone: 360.658.5180  
[mattplatte@icloud.com](mailto:mattplatte@icloud.com)

**WHATCOM COUNTY:**

Recommended for Approval:

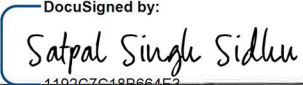
  
Stephanie Kraft, Director, Superior Court Administration  
Date 12/28/23

**Approved as to form:**

APPROVED BY E-MAIL / KE / KD  
Karen Frakes, Chief Civil Deputy Prosecutor  
Date 10/18/23

**Approved:**

Accepted for Whatcom County:

DocuSigned by:  
By:  1/29/2024  
1492G7C48B664E3...  
Satpal Singh Sidhu, Whatcom County Executive

**WHATCOM COUNTY**  
**Superior Court Administration**  
**Juvenile Division**  
311 Grand Avenue, Suite 501  
Bellingham, WA 98225  
TEL: (360) 778-5490



**Stephanie Kraft**  
Administrator

## MEMORANDUM

**TO:** Brad Bennett, Finance Manager  
**FROM:** Stephanie Kraft, Administrator for Superior Court Administration *SK*  
**RE:** Professional Services Contract – Sole Source Justification  
**DATE:** December 21, 2023

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Whatcom County Juvenile Court is seeking to contract with L&L Counseling and Consultation for the delivery of treatment examinations and services under RCW 13.40.162 for the Special Sex Offender Disposition Alternative (SSODA) program. L&L Counseling and Consultation meets the requirements and qualifications for certified sex offender treatment providers outlined in Chapter 18.155 of the Revised Code of Washington (RCW) and Chapter 246-930 of the Washington Administrative Code (WAC).

### Background

In 1990, Washington State passed a law relating to community protection from sex offenders called the Community Protection Act. The law established SSODA for eligible juvenile offenders adjudicated for certain sexual offenses to participate in outpatient treatment in lieu of confinement. Eligibility criteria for SSODA is outlined in RCW 13.40.162. SSODA examinations and treatment ordered by the court pursuant to the RCW must be conducted by a certified sex offender treatment provider or certified affiliate sex offender treatment provider.

Whatcom County Juvenile Court has an established SSODA program that has been in place for multiple decades. SSODA services are funded by the Juvenile Court Block Grant through the Washington State Department of Children, Youth and Families. Whatcom County Juvenile Court currently contracts with Rick Ackerman and Matthew Platte (doing business as L&L Counseling and Consultation), both certified sex offender treatment providers with active credentials through the Washington State Department of Health, for the delivery of SSODA services.

Mr. Ackerman has provided SSODA services for Whatcom County for over 15 years. In 2016, Mr. Ackerman made a decision to focus on the delivery of sex offender treatment and stopped providing SSODA examinations for the court. At the direction of court administration, Mr. Platte was contacted about providing court ordered SSODA examinations as there were no other qualified treatment providers available serving juveniles in Whatcom County. In addition to providing SSODA examinations, Mr. Platte has also provided SSODA treatment to youth not served by Mr. Ackerman since 2016. Until recently, Mr. Ackerman and Mr. Platte have been the only certified sex offender treatment providers serving the juvenile population in Whatcom

Sole Source Memo  
L&L Counseling and Consultation

County and have been the long-standing sole sources for SSODA evaluations and treatment for juvenile court.

Walter Cardona is a certified provider who is new to Whatcom County. Kelly Dahl, Assistant Administrator for Whatcom County Juvenile Court, contacted Mr. Cardona on 12/11/23 to inquire about his practice and availability. Mr. Cardona stated in a voicemail to Mr. Dahl on 12/11/23 that he is not currently accepting new clients and that he currently only provides services via Telehealth.

Based on the court's immediate need to serve youth ordered to participate in the SSODA program, Mr. Cardona's lack of capacity to serve additional clients at this time, and no other known treatment providers in Whatcom County who meet certification requirements, Whatcom County Juvenile Court is requesting to move forward with a contract with L&L Counseling and Consultation as a sole source for providing SSODA examinations and treatment pursuant to RCW 13.40.162.

*Sole source approved.*

*[Signature]* 12/22/23