



Memorandum

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: Washington State Department of Health – Statewide Survey Oversample Agreement

DATE: SEPTEMBER 12, 2024

Attached is an interlocal agreement between Whatcom County and Washington State Department of Health for your review and signature.

- **Background and Purpose**

This agreement provides funding to the Washington State Department of Health (DOH) for the purchase of an oversample of a statewide survey to assess the health and well-being of children and families with a particular emphasis on demographic variation and inequity. The oversample will include an analytic data set of survey results for completed surveys from Whatcom County. The survey was conducted through a contract between DOH and Market Decisions Research and the RFP for those services included a provision to allow local health and tribal jurisdictions within the state to utilize the same RFP to conduct an oversample of their respective populations:

“DOH anticipates some local health and tribal jurisdictions may desire to conduct an oversample of their population. If so, DOH will coordinate with the jurisdiction and negotiate contract amendments with the bidder as these arise. They will only be entertained prior to a new survey cycle”.

Upon execution of this agreement, DOH will issue a contract amendment for MDR to undertake the scope of work in this agreement on behalf of Whatcom County.

- **Funding Amount and Source**

Funding for this agreement, in an amount not to exceed \$67,796, is provided by the Healthy Children's Fund. These funds are included in the 2024 budget. Council authorization is required per RCW 39.34.030(2) for agreements between public agencies.

Please contact Sarah Simpson, Children & Family Programs Supervisor at 360-410-2400 (SSimpson@co.whatcom.wa.us) if you have any questions.

Encl.

