

**WHATCOM COUNTY**  
**Superior- Juvenile Court**  
**Administration**  
311 Grand Avenue, Suite 501  
Bellingham, Washington 98225  
(360) 778-5496



**Stephanie Kraft**  
Administrator

## MEMORANDUM

**TO:** Satpal Sidhu, County Executive

**FROM:** Stephanie Kraft, Juvenile and Superior Court Administrator *SK*

**RE:** Family and Juvenile Court Improvement Program (FJCIP)  
Coordinator July 1, 2024-June 30, 2025 with Washington  
State Administrative Office of the Courts

**DATE:** March 27, 2024

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Enclosed are two (2) originals of the interagency agreement between Whatcom County and Washington State Administrative Office of the Courts

▪ **Background and Purpose**

The purpose of this agreement is to reimburse Whatcom County for the wages and benefits of a Family and Juvenile Court Improvement Program Coordinator (FJCIP). FJCIP coordinator is dedicated to improving dependency court operations and case outcomes for children and families involved in child welfare. They work closely with judicial officers and local system partners to identify opportunities for improvement, undertake meaningful practice change and to assess the effectiveness of their efforts.

Additional information regarding FJCIP can be found here: <https://www.wacita.org/fjcip/>

▪ **Funding Amount and Source**

The Washington State Administrative Office of the Courts will reimburse Whatcom County up to \$108,000 to cover the wages and benefits for a full time FJCIP Coordinator.

▪ **Differences from Previous Contract**

The previous contract covered 4/1/24-6/30/24 and was for \$35,000. This was only for two months wages, benefits and initial start up (equipment) costs for a full time FJCIP Coordinator. This new contract is for \$108,000 and covers the full time wages and benefits for the FJCIP coordinator. There are no funds allocated for additional costs outside of wages/benefits.

Please contact **Stephanie Kraft** at extension **5496**, if you have any questions or concerns regarding the terms of this agreement.