



# Whatcom County

COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010

## Agenda Bill Master Report

File Number: AB2019-150

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<b>File ID:</b>	AB2019-150	<b>Version:</b>	1	<b>Status:</b>	Adopted
<b>File Created:</b>	02/21/2019	<b>Entered by:</b>	DPierce@co.whatcom.wa.us		
<b>Department:</b>	Sheriff's Office	<b>File Type:</b>	Ordinance		
<b>First Assigned to:</b>	Council Finance and Administrative Services Committee				
<b>Agenda Date:</b>	03/26/2019	<b>Next Mtg. Date:</b>	03/26/2019	<b>Hearing Date:</b>	

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### TITLE FOR AGENDA ITEM:

Ordinance Increasing Sheriff's Office Petty Cash Fund

### SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:

An increase in the petty cash fund is necessary for the Sheriff's Office to have adequate change available to conduct daily transactions when receipting payments from customers.

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### HISTORY OF LEGISLATIVE FILE

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Date:	Acting Body:	Action:	Sent To:
03/12/2019	Council	INTRODUCED	Council Finance and Administrative Services Committee
03/26/2019	Council Finance and Administrative Services Committee	RECOMMENDED FOR ADOPTION	
03/26/2019	Council	ADOPTED	

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**Attachments:** Proposed Ordinance 03/12/19, Notice of intro 3.26.pdf

**Final Action:** 03/26/2019  
**Enactment Date:** 03/26/2019  
**Enactment #:** ORD 2019-025

**ORDINANCE NO.** 2019-025

**INCREASING SHERIFF'S OFFICE PETTY CASH FUND**

**WHEREAS**, it is necessary for the Sheriff's Office to maintain a petty cash fund in order to have change available when receipting payments from customers; and

**WHEREAS**, the Sheriff's Office petty cash fund of \$60 was approved October 17, 1968 to have change available when receipting payments from customers; and

**WHEREAS**, the current petty cash fund amount of \$60 is not sufficient to have adequate change available to conduct daily transactions.

**NOW, THEREFORE, BE IT ORDAINED** by the Whatcom County Council that the petty cash fund for the Sheriff's Office is hereby increased from \$60 to \$300 in order to maintain 3 separate \$100 cash drawers for the sole purpose of providing change when receipting payments from customers.

**BE IT FURTHER ORDAINED** that the Whatcom County Treasurer shall follow current county policy to accomplish this increase.

**ADOPTED** this 26th day of March, 2019.

ATTEST:

  
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Dana Browns Davis, Clerk of the Council

WHATCOM COUNTY EXECUTIVE  
APPROVED AS TO FORM:

  
\_\_\_\_\_  
Civil Deputy Prosecutor

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WASHINGTON

  
\_\_\_\_\_  
Rud Browne, Council Chair

WHATCOM COUNTY, WASHINGTON

  
\_\_\_\_\_  
Jack Louws, County Executive

Approved      ( ) Denied

Date Signed: 3.28.19