

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa
Director**



NATURAL RESOURCES

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MEMORANDUM

TO: The Honorable Satpal Singh Sidhu, Whatcom County Executive, and The Honorable Members of the Whatcom County Council, collectively serving in their capacity as the Whatcom County Flood Control Zone District Board of Supervisors

THROUGH: Elizabeth Kosa, Public Works Director *ek*

FROM: Gary Stoyka, Natural Resources Manager *GS*
Ingrid Enschede, Senior Planner *IE*

DATE: October 20, 2025

RE: Subrecipient Agreement between Whatcom County Flood Control Zone District and Whatcom Conservation District for Pollution Identification and Correction (PIC) Program National Estuary Program Funded Technical Assistance – Amendment 2

Please find attached for your review a copy of Amendment 2 to the subrecipient agreement between the Whatcom County Flood Control Zone District and Whatcom Conservation District for the Pollution Identification and Correction (PIC) Program. The authorized agreement will be signed electronically through DocuSign.

Requested Action

Public Works respectfully requests that the County Executive approves and signs this agreement on behalf of the Flood Control Zone District (FCZD).

Background and Purpose

The FCZD received a National Estuary Program (NEP) grant from the Washington State Department of Health (DOH) to support the adaption and implementation of the Whatcom County PIC Program from July 1, 2023 through December 31, 2025. This grant was amended in June 2025 to provide additional funding through September 30, 2027 with a revised scope of work. The Whatcom Conservation District (WCD) is completing components of the NEP grant scope of work through this subrecipient agreement; therefore, this amendment to the subrecipient agreement is needed for the WCD to complete their portion of the grant scope of work.

Funding Amount and Source

Amendment 2 to the Subrecipient Agreement between Whatcom County Flood Control Zone District and Whatcom Conservation District for Pollution Identification and Correction (PIC) Program National Estuary Program (NEP) Funded Technical Assistance will provide an additional \$773,342 for a total budget of \$1,561,674 to support PIC Program NEP funded technical assistance. This agreement is fully funded through an interagency agreement from the Washington Department of Health (GVL28189-1, County Contract # 202306021-1). Budget authority for this agreement is included in the proposed 2026 Flood Control Zone District budget.

Differences from Previous Agreement

This amendment extends the scope of work and grant funding for an additional 21 months. It includes a new scope of work (Exhibit A-2) to match the NEP grant scope of work and defines which tasks the WCD is responsible for completing. The new budget (Exhibit B-2) provides additional funding to complete this work through the end of the grant term on September 30, 2027. Updated NEP grant contract information is provided in Exhibit C-1, and a current evidence of insurance coverage is provided in Exhibit G-1.

Please contact Ingrid Enschede at extension 6229 or Jon-Paul Shannahan at extension 6294 if you have any questions or concerns regarding the terms of this agreement.

Encl.