

**WHATCOM COUNTY  
ADMINISTRATIVE SERVICES**



**INFORMATION TECHNOLOGY**

Whatcom County Courthouse  
311 Grand Avenue, Suite 305  
Bellingham, WA 98225-4038

**PERRY L. RICE**  
IT Manager

**MEMORANDUM**

**RECEIVED**

MAY 03 2024

**WHATCOM COUNTY  
EXECUTIVE'S OFFICE**

**TO:** Whatcom County Council  
Satpal Singh Sidhu, County Executive  
Tyler Schroeder, Deputy Executive

**FROM:** Perry Rice, IT Manager *PR*  
Stephanie Kraft – Juvenile and Superior Court Administrator *SK*

**RE:** Contract for Court Audio Visual Recording System for Superior Court Department 4

**DATE:** May 3, 2024

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Enclosed for your consideration is the proposed agreement between Whatcom County and Justice AV Solutions (JAVS) for equipment to upgrade the audio-visual recording system in Superior Court Department 4.

• **Background and Purpose**

The Superior Court Department 4 courtroom has a 9-year old JAVS audio-visual recording system that is end-of-life and has experienced multiple failures over the past few years. This agreement would upgrade and enhance the JAVS system in the courtroom in preparation for Water Adjudication proceedings while we await the construction of a 5<sup>th</sup> courtroom. Some of the new JAVS enhancements to support the Water Adjudication proceeding include:

- Document Camera for Presentation
- Monitors for On-screen Annotation for Attorney Tables and Witness Box
- Direct Integration with Zoom and YouTube for Video Conferencing and Live Streaming

This is a sole source procurement. Superior Court, Juvenile Court, District Court, Sheriff's Office, City of Bellingham Municipal Court and City of Ferndale Municipal Court collectively have over 11 JAVS systems and it is important to maintain full compatibility between these systems.

• **Funding Amount and Source**

The amount of the agreement is \$84,799.81 and the source of funding is an interagency reimbursable agreement between the State of Washington Administrative Office of the Courts and Whatcom County Superior Court (Whatcom County Contract No. 202312003).

• **Contact Information**

Please contact Perry Rice at x5235 or Stephanie Kraft at x5496 if you have any questions or concerns regarding the terms of this agreement.