

DANIELLE GAUGHEN

Birch Bay, WA 98230 · [REDACTED]
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EXPERIENCE

FEBRUARY 2021 TO PRESENT

EXECUTIVE DIRECTOR, BIRCH BAY CHAMBER OF COMMERCE

Responsible for the day-to-day operations of non-profit organization, reporting to a board of directors and managing a staff of two. I oversee the production of large-scale community events and manage a budget of \$150K+. Act as a liaison between unincorporated Birch Bay and Whatcom County. Run small visitor center and visitor services.

MARCH 2019 TO FEBRUARY 2021

EVENT COORDINATOR, BIRCH BAY CHAMBER OF COMMERCE

Responsible for planning six large annual community events by coordinating vendors, volunteers and all aspects of producing and running the events. As well as managing social media and websites.

JULY 2013 TO MARCH 2019

IN-HOUSE MARKETING COORDINATOR, WORLDMARK BY WYNDHAM BIRCH BAY

Provided concierge services for guests while on-site and prior to vacation. Coordinated sales presentations for owners and guests and managed daily schedules for sales team.

EDUCATION

SEPTEMBER 2023 TO JUNE 2024

LEADERSHIP WHATCOM – BELLINGHAM REGIONAL CHAMBER OF COMMERCE

A local program through the Bellingham Regional Chamber of commerce which develops community leaders and citizens.

JANUARY 2023 TO CURRENT

WHATCOM COUNTY COMMUNITY COLLEGE – BELLINGHAM, WASHINGTON

Coursework towards business major.

AUGUST 2002 TO MAY 2003

WASHINGTON STATE UNIVERSITY – PULLMAN, WASHINGTON

Some coursework completed towards communication major. Member of Alpha Phi Sorority.

SEPTEMBER 1998 TO JUNE 2002

VASHING ISLAND HIGH SCHOOL

Graduated with high school diploma – GAP 3.02. Riptide Newspaper, Editor-in-Chief 2001 & 2002.

COMPUTER & OFFICE SKILLS

- Highly skilled with Microsoft 365
- Design programs – Photoshop/Canva etc.
- Social Media – Facebook, Instagram, Etc.
- Website Management & Design

ACTIVITIES

- Volunteer at Blaine School District.
- Help with children's sports teams.
- Volunteer to support local Parks & Recreation Department.

