



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Stephanie Kraft, Administrator of Superior Court Administration

RE: Contract for Whatcom Dispute Resolution Center Supervised Visitation services *SK*

DATE: December 11, 2025

Attached is a contract between Whatcom County and Whatcom Dispute Resolution Center (WDRC) for your review and signature.

Background and Purpose

This contract provides for the administration of the Supervised Visitation Program. Supervised visitation is contact between a non-custodial parent and the child(ren) in the presence of a third person responsible for observing and ensuring the safety of those involved. This is most often ordered by the court. Whatcom Dispute Resolution Center has provided this service since 2016 and provides a positive and safe place for parents and children to visit one another.

Funding Amount and Source

The amendment extends the terms of the agreement through December 31, 2026, and increases the maximum consideration by \$115,000 to a total consideration of \$226,000.

Differences from Previous Contract

This amendment changes Exhibit B: Compensation for 2026 as follows:

This contract is for a total of \$115,000 maximum for 2026 as follows:

1. Supervised Visitation Program Administration: The contract shall be paid for supervised visitation administration based on actual costs plus 10% overhead not to exceed a total of \$115,000 for calendar year 2026.
2. WDRC 2025 Projected Program Budget is updated to reflect 2026 WDRC Projected Program Budget Supervised Visitation, in the following ways:

WDRC 2026 Projected Program Budget Supervised Visitation	
Income	
Whatcom County Superior Court	\$115,000
<i>Total Whatcom County Superior Court Income</i>	<i>\$115,000</i>
Expenses	
Portion of total program wages, taxes, benefits funded by WCSC	\$104,545
Admin rate @ 10% funded by WCSC	\$10,455
<i>Total Program Expenses</i>	<i>\$115,000</i>

The rest of Exhibit B is unchanged.

Please contact **Stephanie Kraft** at extension **5496**, if you have any questions or concerns regarding the terms of this agreement.