




## MEMORANDUM

**To:** The Honorable Satpal Singh Sidhu, Whatcom County Executive, and  
The Honorable Members of the Whatcom County Council

**Through:** Elizabeth Kosa, Director

**From:** Douglas W. Ranney, P.E., County Engineer [DWR](#)  
James E. Lee, P.E., Bridge & Hydraulics Manager 

**Date:** June 23, 2023

**Subject:** **Local Agency Standard Consultant Agreement  
For 2023-2024 On-Call Cultural and Historical Resources Services**

---

Enclosed for your review and DocuSign signature is the Local Agency Professional Services Negotiated Hourly Rate Consultant Agreement between Whatcom County and Drayton Archaeology.

### Requested Action

Public Works respectfully requests that the County Council authorize the County Executive to enter into a Local Agency Professional Services Negotiated Hourly Rate Consultant Agreement with Drayton Archaeology to provide on-call professional cultural and historical resource services for July 2023 to July 2024 in the amount not to exceed \$100,000.

### Background and Purpose

Whatcom County Public Works, at times, requires additional professional cultural and historical resource services due to the following; workload capacity, work outside our expertise and the need for independent opinions. This on-call contract will provide for these professional cultural resource services.

Three (3) firms responded to a Request for Proposals (RFP PW 23-01). After review of the RFPs and interviews by a selection panel, Drayton Archaeology was deemed the most qualified consultant for the work.

### Funding Amount and Source

The not-to-exceed amount for this contract is \$100,000. This is a task-order based contract that will likely be utilized by multiple Public Works Divisions (Design/Construction, Bridge and Hydraulics, Stormwater, River and Flood, M&O, etc.). As such, multiple funding sources will be utilized during work under this contract.

Please contact Erin Page at extension 6281 if you have any questions or concerns regarding the terms of this agreement.