

# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4956

Fund 1000

Cost Center 10003528

Originator: Donna Duling

Expenditure Type: One-Time

Year 1 2025

Add'l FTE ☐

Add'l Space ☐

Priority 1

Name of Request: SKOR Grant

X

*[Signature]*

4/30/25

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6320	Office and operating supplies	\$10,000
	6780	Education and training	\$9,005
	7110	Registration and tuition	\$9,005
	Request Total		\$28,010

## 1a. Description of request:

Every year the Sheriff's Office receives funding from Washington Association of Sheriffs and Police Chiefs (WASPC) for Registered Sex Offender Address Verification. Our current interagency agreement is WCC#202407026.

When budget was set for this cost center, we did not include enough expenditure authority to fully expend grant proceeds. We are now requesting additional expenditure authority to allow the grant revenue to be used for grant related expenses,

## 1b. Primary customers:

## 2. Problem to be solved:

Budget Authority is needed.

## 3a. Options / Advantages:

Budget transfers were considered, but utilizing existing grant funding is the preferred option.

## 3b. Cost savings:

## 4a. Outcomes:

## 4b. Measures:

## 5a. Other Departments/Agencies:

## 5b. Name the person in charge of implementation and what they are responsible for:

## 6. Funding Source:

Excess grant revenue in cost center 10003528.

# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4958

Fund 1000

Cost Center 10003581

Originator: Donna Duling

Expenditure Type: One-Time

Year 1

2025

Add'l FTE ☐

Add'l Space ☐

Priority

1

Name of Request: OPSG FY23 - 2025

X

Department Head Signature (Required on Hard Copy Submission)

Date

3/28/25

Costs:	Object	Object Description	Amount Requested
	4333.9703	DHS-FEMA	(\$214,500)
	6140	Overtime	\$77,924
	6210	Retirement	\$4,146
	6230	Social security	\$5,961
	6259	Worker's comp-interfund	\$2,707
	6269	Unemployment-interfund	\$101
	6410	Fuel	\$12,161
	7220	Intergovern subsidies-grant	\$110,000
	<b>Request Total</b>		<b>(\$1,500)</b>

## 1a. Description of request:

The U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) awarded \$214,500 to Whatcom County for FY23 Operation Stonegarden (OPSG) Grant Program (WCC#202503020) to enhance cooperation and coordination among local, tribal, state, and federal law enforcement agencies in a joint mission to secure the borders of the United States. The Sheriff's Office and other law enforcement agencies in the area will use OPSG funding to provide enhanced patrols to increase law enforcement presence in maritime and land border areas of Whatcom County targeting illicit activity, specifically cross border human trafficking, smuggling, weapons, currency, and narcotics.

The Sheriffs Office will use its allocation for grant administration, operational overtime, fuel, and subrecipient agreements.

State and local law enforcement agencies are not empowered to enforce immigration laws under the OPSG program

## 1b. Primary customers:

Area law enforcement agencies and citizens of Whatcom County through increased capability of law enforcement to secure the international border.

## 2. Problem to be solved:

Budget authority is needed to use OPSG FY23 funds in 2025. The balance of the revenue will be used to cover regular time and related benefits. A Budget transfer was created for \$1,500.

## 3a. Options / Advantages:

OPSG funds are awarded specifically for projects that improve border security. They cannot be used for any other purpose.

## 3b. Cost savings:

## Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4958

Fund 1000

Cost Center 10003581

Originator: Donna Duling

**4a. Outcomes:**

Enhanced patrols will be conducted per contract specifications and timelines. Daily Activity Reports will be completed and sent to the Homeland Security.

**4b. Measures:**

The Whatcom County Sheriff's Office and U.S. Border Patrol, Blaine Sector, will monitor projects and expenditures against contract deliverables.

**5a. Other Departments/Agencies:**

Whatcom County agencies participating in FY22 OPSG in 2024 are: U.S. Bolder Patrol Blaine Sector, Whatcom County Sheriff's Office, Blaine Police Department, Everson Police Department, Lynden Police Department, Sumas Police Department, and Washington Department of Fish and Wildlife.

Although receiving no OPSG funding, U.S. Border Patrol will provide coordination among participating agencies. Participating agencies receiving OPSG funding will provide enhanced law enforcement presence to reduce criminal activity in border areas.

**5b. Name the person in charge of implementation and what they are responsible for:**

Each participating agency will assign an individual to coordinate the project within their jurisdiction.

**6. Funding Source:**

Indirect federal grant from Washington State Military Department. Funds originate from U.S. Department of Homeland Security (DHS) Homeland Security Grant Program (HSGP) FY23 OPSG Grant Program, CFDA No. 97.067. Grant #E25-352

Whatcom County Sheriff's Office  
Labor + Payroll Cost Calculator

OT Patrols				Rates					
				0.0532	0.0765	2.71	0.0013		
Description	Hours	Hr Rate 6140	Overtime Amount	Retirement 6210	Soc Sec 6230	Work Comp 6259	Unempl Ins 6269	TOTAL	Adjusted Hourly Rate
OPSG FY22 Average OT	998.75530	78.021	77,924.29	4,145.57	5,961.21	2,706.63	101.30	\$90,839.00	90.952
TOTAL ESTIMATE			77,924.29	4,145.57	5,961.21	2,706.63	101.30	90,839.00	

diff 90,839.00  
(0.00)

M&A Costs				Rates					
				0.0532	0.0765	2.71	0.0026		
Description	Hours	Hr Rate 6110	Amount	Retirement 6210	Soc Sec 6230	Work Comp 6259	Unempl Ins 6269	TOTAL	Adjusted Hourly Rate
Admin Sgt	14.52505	56.030	813.84	43.30	62.26	39.36	2.12	\$960.87	66.153
				Rates					
				0.0911	0.0765	0.25	0.0013		
Financial Accountant	14.5251	31.540	458.12	41.73	35.05	3.63	0.60	\$539.13	37.117
TOTAL M&A			1,271.959	85.031	97.305	42.994	2.712	1,500.000	

diff 1,500.00  
(0.00)

OPSG FY22 Budget							
	Accounts	6140	6210	6230	6259	6269	
Total Wages & Benefits		77,924.291	4,145.572	5,961.208	2,706.627	101.302	90,839.00
Account 6410 Fuel							12,161.00
Account 6790 Mileage							
Account 7220 Subrecipients							110,000.00
Total WCSO Allocation							213,000.00

check \$213,000.00  
\$ (0.00)

# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4959

Fund 1000

Cost Center 10003583

Originator: Donna Duling

Expenditure Type: One-Time

Year 1 2025

Add'l FTE ☐

Add'l Space ☐

Priority 1

Name of Request: School Zone Law Enforcement Grant

X



4/16/25

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4334.0352	TSC-School Zone Law Enforcement	(\$1,525)
	6510	Tools and equipment	\$1,525
	Request Total		\$0

## 1a. Description of request:

The Whatcom County Sheriff's Office was awarded funds from the School Zone Law Enforcement Grant provided by Washington Traffic Safety Commission (WCC#202503024). Whatcom County deputies are committed to enhancing safety in school zones, where the well-being of children and pedestrians is a top priority.

These grant funds will be used to purchase two hand held radars.

## 1b. Primary customers:

Whatcom County Citizens

## 2. Problem to be solved:

Budget authority is needed to use these funds

## 3a. Options / Advantages:

## 3b. Cost savings:

\$1,525.00

## 4a. Outcomes:

## 4b. Measures:

## 5a. Other Departments/Agencies:

## 5b. Name the person in charge of implementation and what they are responsible for:

## 6. Funding Source:

Washington Traffic Safety Law Enforcement Grant

# Supplemental Budget Request

Status: Pending

Sheriff

Operations

Suppl ID # 4963

Fund 1000

Cost Center 10003584

Originator: Donna Duling

Expenditure Type: One-Time

Year 1 2025

Add'l FTE ☐

Add'l Space ☐

Priority 1

Name of Request: Attorney General - Cy Press Funding

X

*S-B. H*

*4/16/25*

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4369.4000	Judgments and settlements	(\$125,000)
	6320	Office and operating supplies	\$25,000
	6510	Tools and equipment	\$50,000
	7069	Repairs and maintenance-interf	\$40,000
	7190	Other miscellaneous	\$10,000
	Request Total		\$0

## 1a. Description of request:

The Sheriff's Office was awarded \$125,000 from the Attorney General's Office. This funding is a result of a lawsuit that the Attorney General's Office brought against Federal Way Discount Guns and its owner after they illegally sold high-capacity magazines to the public. The case ultimately settled and the Court entered a Consent Decree that allowed the Attorney General to distribute a portion of the settlement funds cy press to local law enforcement agencies, who applied, to assist in promoting firearms safety, combating gun violence, and supporting victims of gun violence.

## 1b. Primary customers:

Whatcom County Sheriff's Office, its deputies and the citizens of Whatcom County.

## 2. Problem to be solved:

Budget authority is needed to spend these funds.

## 3a. Options / Advantages:

## 3b. Cost savings:

\$125,000

## 4a. Outcomes:

The funds will be used for:

- Voluntary firearm turn-in program (exchange for gift cards)
- Secure firearm storage for WCSO property/evidence room
- Secure home & vehicle storage for WCSO deputy owned firearms
- Firearm handling and storage classes for the public (to include free gun locks and/or safes)

## 4b. Measures:

## 5a. Other Departments/Agencies:

## 5b. Name the person in charge of implementation and what they are responsible for:

## 6. Funding Source:

## Supplemental Budget Request

*Status:* Pending

**Sheriff**

**Operations**

Suppl ID # 4963

**Fund** 1000

**Cost Center** 10003584

**Originator:** Donna Duling

Cy press funds from the Attorney Generals Office, in the amount of \$125,000.



# Supplemental Budget Request

Status: Pending

Health

Environmental Health

Suppl ID # 4969

Fund 1000

Cost Center 10008539

Originator: Peter Liu

Expenditure Type: One-Time

Year 1 2025

Add'l FTE ☐

Add'l Space ☐

Priority 1

Name of Request: DOH FPHS Task 20 Update EH's Enterprise Software

X



4/17/25

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	4336.0425	Foundational public health ser	(\$200,000)
	6510	Tools and equipment	\$100,500
	6520	Software	\$3,800
	6625	Software maintenance contracts	\$75,700
	7400	Machinery and Equipment	\$20,000
	Request Total		\$0

## 1a. Description of request:

Task 20 of Washington State Department Of Health (DOH) Foundational Public Health Services (FPHS) Amendment 1 (202501019-1), DOH Chart of Accounts Master Index Title "SFY25 FPHS - LHJ - Redirect Funds": "Updating Whatcom EH's Enterprise Permitting & Licensing Software." Task 20 is a "one-time funds to update Environmental Health's enterprise permitting and licensing software.

## 1b. Primary customers:

Whatcom County Health Department's Environmental Health division and its staff in use of enterprise permitting and licensing software.

## 2. Problem to be solved:

Whatcom County Health Department's Environmental Health division needs the enterprise permit and license of software in order to continue to do their work.

## 3a. Options / Advantages:

Other options have been considered before the approval of this migrating to Tyler EnerGov (EPL) system. This is the best option because this has already been considered and approved in modernizing of Whatcom County Health Department's system. This is the Environmental Health implementation in the Tyler EnerGov (EPL) cloud.

## 3b. Cost savings:

Please see the approved January amendment of this approved implementation of EnerGov into the cloud.

## 4a. Outcomes:

The completion of Environmental Health implementation in the Tyler EnerGov (EPL) cloud by June 30, 2025.

## 4b. Measures:

Outcomes and success will be measured by the completion of implementation.

## 5a. Other Departments/Agencies:

No.

## 5b. Name the person in charge of implementation and what they are responsible for:

Perry Rice, IT Director of Whatcom County Information Technology.

## 6. Funding Source:



Supplemental Budget Request

Status: Pending

Health

Environmental Health

Suppl ID # 4969

Fund 1000

Cost Center 10008539

Originator: Peter Liu

DOH SFY25 FPHS - LHJ - Redirect Funds: Task 20 "Updating Whatcom EH's Enterprise Permitting & Licensing Software."

## Supplemental Budget Request

### Non-Departmental

Suppl ID # 4971

Fund 1000

Cost Center 10004013

Originator: Tawni Helms

Year 1 2025

Add'l FTE ☐

Priority 1

Name of Request: World Relief Commerce Grant Increase

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	<b>Object</b>	<b>Object Description</b>	<b>Amount Requested</b>
	4334.0425	DC-refugee grant	(\$3,175)
	6610	Contractual services	\$3,175
	<b>Request Total</b>		<b>\$0</b>

**1a. Description of request:**

The Department of Commerce has increased the Refugee Stabilization grant award by \$3,175 . This budget supplemental increases the expenditure and revenue budget authority for that increase.

**1b. Primary customers:**

Refugees from Ukraine and Afghanistan

**2. Problem to be solved:**

**3a. Options / Advantages:**

**3b. Cost savings:**

**4a. Outcomes:**

**4b. Measures:**

**5a. Other Departments/Agencies:**

**5b. Name the person in charge of implementation and what they are responsible for:**

**6. Funding Source:**

Department of Commerce.

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 4968 Fund 1240 Cost Center 12401000 Originator: Melissa Rodriguez

Expenditure Type: One-Time Year 1 2025 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: Stryker reimbursement of underpayment in 2023-2024

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6860	Equipment rental	\$327,800
	Request Total		\$327,800

### 1a. Description of request:

WCEMS is requesting a Budget Supplemental that captures 2-years of "under payment/billing" by the Stryker Corp. WCEMS was informed that Stryker Corp had not billed for the increase of payments of 2023 and 2024 when Amendment 2 of the contract was executed in Fall of 2022. The 2022 increase was related to the implementation of Paramedic Unit 75 that provided Stryker equipment (ie. Powerload and Powerlift Gurney System, LifePak 35, LUCAS mechanical CPR device and the Stryker Stair Chair which are the Paramedic Units standard equipment) as part of the 10-year agreement. The annual increase agreed to in 2022 is \$163,898.28 per year for a total of \$327,796.56 over the two-year period.

### 1b. Primary customers:

### 2. Problem to be solved:

To respond and reimburse the Underpayment/billing in 2023 and 2024 to the Stryker Corp. as related to the ALS360 program.

### 3a. Options / Advantages:

No other options are available. This is part of the 10-year lease agreements supporting five paramedic units capital equipment. The attorney has advised we are obligated to make up these payments however without the penalty to the County.

### 3b. Cost savings:

The contract at large provides savings over the long-term for Capital Equipment. In addition, the Amendment provides for the automatic upgrades to the newer technology by replacing the LifePak 15 to the LifePak 35 as well as the new LUCAS Mechanical CFR device and the newer Power Lift Gurney system with no costs increase. The "refresh" of equipment at no charge will increase the service life expectancy by ten years for the technology upgrades.

### 4a. Outcomes:

This will correct the billing mistake with a one-time payment to Stryker for those costs.

### 4b. Measures:

This will correct the amounts owed Stryker per the agreed contract.

### 5a. Other Departments/Agencies:

Whatcom Fire and EMS Agencies.

### 5b. Name the person in charge of implementation and what they are responsible for:

Mike Hilley EMS Manager

### 6. Funding Source:

Funding source is from the Levy where these budgets and payments were approved in Amendment 2

Thursday, May 01, 2025

Rpt: Rpt Suppl Regular

**WHATCOM COUNTY**

Emergency Medical Services  
800 E Chestnut, Suite 3C  
Bellingham, WA 98225



**Mike Hilley**  
WCEMS Manager

**MEMORANDUM**

To: Satpal Sidhu, County Executive

From: Mike Hilley, EMS Manager

Re: Stryker (ALS360) Contract No: 202011005-2 (ALS 360 Capital Equipment Program)  
Budget Supplemental Request

Date: April 16, 2025

---

Enclosed is the C#202011005-2

**Background and Purpose:** WCEMS is requesting a Budget Supplemental that captures 2-years of “under payment/billing” by the Stryker Corp. This is a 10-year lease contract with six year left on the contract. In early February 2025, WCEMS was informed that the Stryker Corp. had not billed for the increase of payments in 2023 and 2024 when Amendment 2 of the contract was executed in Fall of 2022. The 2022 increase was related to the implementation of Paramedic Unit 75 that provided Stryker equipment (PowerLoad and Powerlift Gurney System, Life Pak 35, LUCAS mechanical CPR device and the Stryker Stair Chair which are the Paramedic Units standard equipment) as part of the 10-year agreement. The annual increase agreed to in 2022 is 163,898.28 per year for a total of \$327,769.56 over the two-year period.

This payment does not change the annual amount as agreed in future years. The ongoing annual payment amount is \$645,181.43 agreed to in 2022 however WCEMS was billed \$524,598.63 in 2023 and 2024.

**Funding Amount and Source**

The funding source is the EMS Levy Fund, 12401000 for the one-time “catchup payment” for years 2023 and 2024 where Stryker underbilled for those years.

Please contact Mike Hilley at (360) 927-1155 if you have any questions or concerns regarding the terms of this agreement.

# Supplemental Budget Request

Status: Pending

## Administrative Services

## Facilities Management

Suppl ID # 4966

Fund 3241

Cost Center 32415017

Originator: Rob Ney

Expenditure Type: One-Time Year 1 2025 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: Assessor Office Remodel

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6195	Direct billing offset	\$25,000
	7070	Minor remodeling	\$130,000
	Request Total		\$155,000

### 1a. Description of request:

On June 20th, 2023 the Council Amended the CIP to include the Assessor Remodel Work. Initial funding for the project included \$20,000 for architectural funding.

In September of 2023, the Council approved a \$20,000 ASR for architectural services funding for the Assessor's Office that would begin space planning and develop an estimate for future tenant improvements (ASR 2023-4010). This was funded by the REET I fund. This money was never utilized due to the workload of the Facilities Department, and was returned to the Fund.

On June 24th, 2024, the Council Approved adding \$350,000 in funding to the CIP for the Assessor Remodel. To date, this funding has not been utilized.

Facilities is seeking \$155,000 in funding for a minor remodel of the Assessor office, including system furniture, minor alterations, and other furniture that would make the space more functional for the Assessor. This funding request is substantially less than the original CIP anticipated amount.

Funding includes:

Furniture/Fixtures/and Equipment \$120,000

Direct Labor \$25,000

Materials \$10,000

### 1b. Primary customers:

Staff and patrons of the Assessor Office.

### 2. Problem to be solved:

The Assessor's office has not been modified since the 1993 Courthouse Addition. Since that time, the staff has been increased and the needs of the department have changed.

### 3a. Options / Advantages:

This is the only reasonable option to accommodate the growing staff of the Assessor.

This will allow a more efficient layout to accommodate additional staff within the existing confines of the Assessor Office.

### 3b. Cost savings:

Facilities Staff will manage the project within the budget.

### 4a. Outcomes:

The current funding proposed would allow Facilities staff to work with the Assessor to design the

Tuesday, April 22, 2025

Rpt: Rpt Suppl Regular

## Supplemental Budget Request

Status: Pending

### Administrative Services

### Facilities Management

Suppl ID # 4966

Fund 3241

Cost Center 32415017

Originator: Rob Ney

remodeled first floor.

#### 4b. Measures:

Once the project is complete.

When the project is complete and within the specified budget.

#### 5a. Other Departments/Agencies:

N/A

#### 5b. Name the person in charge of implementation and what they are responsible for:

N/A

#### 6. Funding Source:

REET 1