



## MEMORANDUM

**TO:** Jack Louws, County Executive

**FROM:** Whatcom County Council Staff

**RE:** Amendment to contract with Cascadia Law Group, PLLC

**DATE:** August 27, 2019

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Enclosed are two (2) originals of the contract amendment between Whatcom County and Cascadia Law Group PLLC for your review and signature.

▪ **Background and Purpose**

On January 29, 2019, Council approved Resolution 2019-004 to provide staff resources and funding to allow Cascadia Law Group to develop Comprehensive Plan amendments and County code language pertaining to the Cherry Point Urban Growth Area. On April 9, 2019, Council authorized Contract #201903021 with Cascadia Law Group. The Council reviewed recommendations from Cascadia Law and received public feedback, including at Council meetings. On August 7, 2019, County Council forwarded Cascadia Law Group's recommendations to the Planning Commission for review and recommendation and to Planning and Development Services for SEPA review and determination. The new tasks will facilitate completion of the SEPA process, providing advice throughout the final Planning Commission and County Council processes, and drafting the final ordinance.

▪ **Funding Amount and Source**

Adequate funds are available in the Council budget for professional services.

▪ **Differences from Previous Contract**

This amendment increases the maximum compensation to Cascadia Law Group by \$25,000. The amendment adds three additional tasks to the original scope of work, including reviewing a SEPA checklist and providing advice on SEPA compliance, providing additional legal advice throughout the Planning Commission and Council review processes, and drafting the final ordinance and supporting findings.

Please contact Karen Frakes at extension 5757, if you have any questions or concerns regarding the terms of this agreement,

Encl.