




## **MEMORANDUM**

**TO:** Satpal Sidhu, County Executive

**FROM:** Bennett Knox, Director of Parks  10/11/2022

**DATE:** October 10, 2022

**RE:** South Fork Valley Community Association Custodial Agreement for Van Zandt Community Hall

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Enclosed is a five-year custodial agreement between Whatcom County Parks & Recreation and the South Fork Valley Community Association for your review and signature.

### **Background and Purpose**

Whatcom County Parks & Recreation contracts for operation and scheduling of the Van Zandt Community Hall and Josh VanderYacht Park with the South Fork Valley Community Association. Under the agreement, the Association schedules, prepares, and cleans the hall for public events. This arrangement is a cost-effective method to allow use of the hall by the public while minimizing costs for the County.

### **Funding Amount and Source**

The County pays the Association \$1,000 annually. Funding is budgeted in the department's operating budget. The Association is responsible for all other expenses and improvements for this agreement.

### **Differences from Prior Agreement**

The term has been increased from the one-year term in WCC #202105004 to a five-year term to provide stability for the operation of the hall.