

# WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

**202301031-3**

Originating Department:	Public Works
Division/Program: (i.e. Dept. Division and Program)	River & Flood (9075)/Flood Planning
Contract or Grant Administrator:	Julie Anderson
Contractor's / Agency Name:	City of Everson
Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 202301031	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, Whatcom County grant contract number(s): 202205009, 202408009	
Is this contract the result of a RFP or Bid process? Contract _____ Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Cost Center: 19082351	
Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ 73,000 This Amendment Amount: \$ 30,000 Total Amended Amount: \$ 103,000	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
This is an amendment to the cost reimbursement agreement with the City of Everson to participate in the Floodplain Integrated Planning (FLIP) process, including participation on the FLIP Steering Committee, FLIP Team, and FLIP Reach Teams. The work is grant funded by the '21-'23 and '23-'25 Floodplains by Design grants. This amendment increases the contract amount to \$103,000.	
Term of Contract: Not to Exceed	Expiration Date: June 30, 2027

Contract Routing:	1. Prepared by: Deb Johnson	Date: 6/6/2024
	2. Attorney signoff: Christopher Quinn	Date: 7/14/2025
	3. AS Finance reviewed: bbennett	Date: 7/10/2025
	4. IT reviewed (if IT related): Initial	Date: _____
	5. Contractor signed: JL	Date: _____
	6. Executive contract review: _____	Date: 8/8/2025
	7. Council approved, if necessary: AB2025-557	Date: 8/6/2025
	8. Executive signed: Satpal Sidhu	Date: 8/8/2025
	9. Original to Council: 1192C7C18B664E3...	Date: _____

**WHATCOM COUNTY  
PUBLIC WORKS DEPARTMENT**

**ELIZABETH KOSA  
DIRECTOR**



**RIVER AND FLOOD**  
322 N. Commercial Street, Suite 120  
Bellingham, WA 98225-4042  
Phone: (360) 778-6230  
Fax: (360) 778-6231  
[www.whatcomcounty.us](http://www.whatcomcounty.us)

**MEMORANDUM**

**TO:** The Honorable Members of the Whatcom County Flood Control Zone District Board of Supervisors

**THROUGH:** Elizabeth Kosa, Public Works Director *ak*

**FROM:** Julie Anderson, River and Flood Manager *JMA*  
Gary Stoyka, Natural Resources Manager *gs*

**RE:** City of Everson – Cost Reimbursement Agreement – Amendment No. 3  
Funding Support for Participation in the FLIP Planning Process (Project No. 19082351 and 19082363)

**DATE:** June 10, 2025

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Enclosed is a cost reimbursement agreement amendment between the Whatcom County Flood Control Zone District (FCZD) and the City of Everson (City) for your review and signature.

**Requested Action**

Public Works respectfully requests that the County Executive and Council, acting as the FCZD Board of Supervisors, approve an amendment to the Cost Reimbursement Agreement with the City of Everson to increase budget for participation in the Floodplain Integrated Planning (FLIP) process including participation on the FLIP Steering Committee, FLIP Team, and FLIP Reach Teams.

**Background and Purpose**

The Cities of Everson, Nooksack and Sumas (Small Cities) are represented in the FLIP planning process by a consultant from Reichart and Ebe (R&E). The FCZD was awarded '21-'23 biennium and '23-'25 biennium Floodplains by Design (FbD) grants from the Department of Ecology for the Nooksack River: Floodplains that Work – Phase 2 and Phase 3 projects, respectively, that includes funding to support participation of Small City representatives in the FLIP planning process (Grant No. SEAFBD-2123-WhCoPW-00014 and SEAFBD-2325-WhCoPW-00054). Both grants expire on June 30, 2027. The cost reimbursement agreement and all amendments are with the City of Everson (City), and the City has retained R&E to represent all three small cities.

A cost reimbursement agreement with the City was executed on January 23, 2023. Amendment #1 corrected an error in the contract amount, which was approved by council at \$48,000. Amendment #2 increased the total contracted amount to \$73,000. Amendment #3 proposes to add an additional \$30,000 for a total contract amount of \$103,000. The additional \$30,000 will cover R&E's time on the FLIPSC through the term of the grant contracts, which expire on June 30, 2027. All other terms and conditions of the original contract shall remain in full force and effect. The '21-'23 and '23-'25 FbD grants require a 20% local match by the City.

**Funding Amount and Source**

This cost reimbursement agreement amendment proposes to add \$30,000 to the original contract amount for a total contract amount of \$103,000 for participation by the City in the FLIP process through June 30, 2027. This amount will be reimbursed by the '21-'23 or '23-'25 FbD grants and the 20% match will be provided by the City of Everson.

Please contact Julie Anderson at extension 6258, if you have any questions or concerns regarding the terms of this Contract.

Whatcom County Contract No.

202301031-3

Amendment No. 3  
Whatcom County Contract No. 202301031  
COST REIMBURSEMENT AGREEMENT BETWEEN  
WHATCOM COUNTY FLOOD CONTROL ZONE DISTRICT AND  
THE CITY OF EVERSON

THIS AMENDMENT is to the Cost Reimbursement Agreement between Whatcom County Flood Control Zone District and the City of Everson, dated 01/23/23 and designated "Whatcom County Contract No. 202301031". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment increases the maximum consideration by \$30,000.00 to a total consideration of \$103,000.00. This Amendment also extends the contract end date to 06/30/27.

Section 3. Payment of the original contract is replaced with the following:

**3. PAYMENT**

The District will provide payment to the City to reimburse 80 percent (80%) of eligible costs of the City's contracted representative (Reichardt & Ebe Engineering, Inc.) for participation in the FLIP process. Total reimbursement shall be no more than eighty percent (80%) of one-hundred and twenty-eight thousand seven hundred and fifty dollars (\$128,750), equal to one-hundred and three thousand dollars (\$103,000), inclusive of indirect costs. Reimbursement shall be made within thirty (30) days of the District's receipt of the City's reimbursement request. All eligible costs shall be dated no earlier than July 1, 2021.

Section 4. Term of the Agreement is replaced with the following:

**4. TERM OF AGREEMENT**

The period of performance for this Agreement shall be consistent with the performance periods of the 2021-2023 FbD grant (Grant No. SEAFBD-2123-WhCoPW-00014) and the 2023-2025 FbD grant (Grant No. SEAFBD-23-25-WhCoPW-00054), which is July 1, 2021 through June 30, 2027 and July 1, 2023 through June 30, 2027, respectively.

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: 06/01/25, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County Flood Control Zone District and the City of Everson have executed this Amendment on the date and year below written.

DATED this 8/8/2025 day of \_\_\_\_\_, 20\_\_\_\_.

Each person signing this Contract Amendment represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract Amendment.

**CITY OF EVERSON:**

DocuSigned by:  
  
8/7/2025  
John Perry, Mayor Date

Everson City Hall  
111 W Main Street  
Everson, WA, 98247

Contact Name: Savannah Larson  
Contact Phone: 360.966.3411 ext 1130  
Contact FAX: 360.966.3466  
Contact Email: [slarson@ci.everson.wa.us](mailto:slarson@ci.everson.wa.us)

**WHATCOM COUNTY FLOOD CONTROL ZONE DISTRICT:**

Recommended for Approval:

DocuSigned by:  
  
8/7/2025  
Elizabeth Kosa, Public Works Director Date

**Approved as to form:**

Signed by:  
  
8/7/2025  
Christopher Quinn, Chief Civil Deputy Date  
Prosecuting Attorney

**Approved:**

Accepted for Whatcom County Flood Control Zone District:

By: DocuSigned by:  
  
8/8/2025  
Satpal Singh Sidhu, Whatcom County Executive Date