

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**

**Elizabeth Kosa
DIRECTOR**



ADMINISTRATION

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TO: The Honorable Satpal Sidhu, Whatcom County Executive, and
Honorable Whatcom County Council Members

THROUGH: Elizabeth Kosa, Public Works Director

FROM: Laura Frolich, Assistant Director
Remy McConnell, Program Specialist/CAP Coordinator *RM*

DATE: March 10, 2026

RE: 2025 Whatcom County Contractor Apprenticeship Program (CAP)
Annual Report

As required by 3.72.070, we provide the Council with the 2025 Whatcom County Contractor Apprenticeship Program (CAP) Annual Report. This report is informational only and does not require action.

Six (6) projects met the requirements for CAP monitoring—five (5) with Public Works and one (1) for Administrative Services-Facilities. The CAP report provides an annual snapshot of the use of apprentices for these public work-type projects in Whatcom County and contain the following information:

- The percentage of labor hours actually worked by apprentices on each project and the total number of labor hours on each project
- The number of apprentices by contractor broken down by trade and craft category
- All exceptions and waivers granted under WCC 3.72.050 as well as any contractors who have violated the requirements in this chapter
- Recommendations for maintaining, enhancing, or otherwise amending the existing minimum apprentice labor hours required for public work under WCC 3.72.020 and the exceptions and waivers under WCC 3.72.050. (Ord. 2023-077 Ex. A; Ord. 2022-091 Ex. A; Ord. 2019-079 Ex. A).

Staff is available for questions or discussion at a Council committee meeting if needed.

Thank you.